

## **Organization Meeting – January 3, 2006**

The Organization Meeting of the Board of Supervisors of Tredyffrin Township was held on the above date at the Township Building. Board members presented included Judy L. DiFilippo, Chairman; Bill DeHaven, Mark DiFelicianantonio, Paul Drucker, Warren Kampf, E. Brooks Keffer, and Robert Lamina. Also in attendance were Mimi Gleason, Township Manager; Supt. Richard C. Harkness; Stephen F. Norcini, Director of Public Works; David Brill, Finance Director; Vincent Pompo, Esq., Solicitor; and Jolene Buffman, Recording Secretary.

### **Call to Order**

Mrs. DiFilippo called the meeting to order at 7:34 p.m.

### **Pledge of Allegiance**

### **Swearing in of Newly Elected Officials**

Judge Jacqueline Cody administered the Oath of Office to William T. DeHaven, Mark DiFelicianantonio and Judy L. DiFilippo.

### **Appointment of Temporary Chairman**

Mrs. DiFilippo appointed Solicitor, Vincent Pompo, Esq., as Temporary Chairman.

### **Appointment – Chairman for 2006**

The Temporary Chairman called for nominations for the position of Chairman of the Board of Supervisors for 2006. Motion was made by Mr. DeHaven and seconded by Mr. Kampf to nominate Mrs. DiFilippo as Chairman for 2006. There were no other nominations. The motion to appoint Mrs. DiFilippo as Chairman of the Board of Supervisors for 2006 carried unanimously.

### **Appointment – Vice Chairman for 2006**

The Temporary Chairman called for nominations for the position of Vice Chairman. Motion was made by Mr. DeHaven and seconded by Mr. Keffer to nominate Mr. Kampf as Vice Chairman. There were no other nominations. The motion to appoint Mr. Kampf as Vice Chairman for the Board of Supervisors for 2006 carried unanimously.

### **Temporary Chairman Relinquishes Gavel**

Mr. Pompo relinquished the gavel to Mrs. DiFilippo as the elected Chairman for 2006.

### **Appointment – Township Solicitor**

Motion was made by Mr. Lamina and seconded by Mr. Keffer, to appoint the firm of Lamb McErlane PC as Township Solicitor for 2006. Motion carried unanimously.

### **Appointment – Auditors for 2006**

Motion was made by Mr. Kampf, seconded by Mr. Keffer, and carried unanimously to appoint Barbacane, Thornton & Company, CPA as Auditors for 2006 for the General Fund, Sewer Revenue Account, Valley Creek Operating Account, and the Money Purchase and Deferred Compensation Plans.

### **Resolution Designating Providers of Emergency Services**

Motion was made by Mr. Keffer and seconded by Mr. Lamina to adopt a Resolution designating providers of emergency services as follows: Paoli Fire Company, Berwyn Fire Company and Radnor Fire Company to provide fire protection and rescue service; Paoli Fire Company, Berwyn Fire Company and Radnor Fire Company to provide Basic Life Support Service; Berwyn Fire Company, Malvern Fire Company, and Narberth Ambulance to provide Advanced Life Support Service; PennStar2 to provide Air Ambulance (helicopter) Service; and Police Department of Tredyffrin Township to provide police protection. Motion carried unanimously.

### **2006 Meeting Dates**

Motion was made by Mr. Lamina, seconded by Mr. Keffer, and passed unanimously to adopt the 2006 Meeting Schedule.

### **Announcements**

- A. Regular meetings of the Board of Supervisors – First and Third Monday of each month unless otherwise.
- B. Meetings of the Planning Commission – First and Third Thursday of each month unless otherwise advertised.
- C. Regular meetings of the Zoning Hearing Board – Fourth Thursday of each month providing applications are received unless otherwise advertised.
- D. Regular Meetings of the Municipal Authority – Third Tuesday of each month unless otherwise advertised.

- E. Regular meetings of the Park & Recreation Board – Second Wednesday of each month unless otherwise advertised.
- F. Library Board – Fourth Tuesday of each month at the Strafford Library unless otherwise advertised.
- G. Environmental Advisory Council – First Tuesday of each month unless otherwise advertised.
- H. Cable TV Advisory Committee – First Wednesday of each month unless otherwise advertised.
- I. Traffic Committee – Third Wednesday of each month at 7:30 a.m., unless otherwise advertised.
- J. Historical Architectural Review Board – Second Tuesday of each month at 8:30 a.m. unless otherwise advertised.

Mr. Ron Silver suggested advertising any changes to meetings seven days before the meeting. Mr. Pompo said according to the Sunshine Act, the minimum amount of notice for meeting date changes is 24 hours.

#### **Resolution – Acceptance of Roads for Dedication**

Motion was made by Mr. Lamina, seconded by Mr. Keffer, and carried unanimously to approve the following Resolution:

BE IT HEREBY RESOLVED that the Board of Supervisors will accept roads for dedication as provided in the Subdivision and Land Development Ordinance from April 1 to September 15.

#### **Resolution – Check Issuance**

Motion was made by Mr. Lamina, seconded by Mr. Keffer, and carried unanimously to approve the following Resolution:

BE IT RESOLVED that the designated personnel of the Township, as provided in the Home Rule Charter and the Administrative Code, are hereby authorized to issue checks to cover the following wages and bills as budgeted without prior approval of the Board of Supervisors – (1) Payroll; (2) Personnel Benefits and Training Expenses; (3) Debt Service (Principal and Interest); (4) Equipment Rental; (5) Operation, Maintenance and Repair of Township Property and Equipment Supplies; (6) Lighting and Maintenance of Highways; and (7) Temporary investment and Transfers.

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Motion was made by Mr. Lamina and seconded by Mr. Keffer to adjourn the Organization Meeting. Motion carried unanimously.

Respectfully submitted,

Jolene E. Buffman  
Administrative Secretary

**Minutes – January 3, 2006**

The first regular meeting of the Board of Supervisors of Tredyffrin Township for the month of January was held on the above date at the Township Building. Board members present included Judy L. DiFilippo, Chairman; Warren Kampf, Vice Chairman; Bill DeHaven, Mark DiFelicianantonio, Paul Drucker, Brooks Keffer, and Robert Lamina. Also in attendance were Mimi Gleason, Township Manager; Supt. Richard Harkness; Stephen F. Norcini, Director of Public Works; David Brill, Finance Director; Vincent Pompo, Solicitor; and Jolene Buffman, Recording Secretary.

**Call to Order**

Mrs. DiFilippo called the meeting to order at 7:47 p.m.

**Minutes**

Motion was made by Mr. Kampf, seconded by Mr. Lamina, and passed unanimously to approve the minutes of the regular meeting held December 12, 2005.

**Announcements**

The Tredyffrin and Willistown Planning Commissions will be holding a joint meeting on Thursday, January 12, 2006 at 7:00 p.m. at General Wayne Elementary School. There will be a presentation and discussion of draft ordinance amendments needed to implement the recommendations in the Paoli Community Master Plan.

The Board of Supervisors will hold a continued public hearing on Monday, January 23, 2006 to consider amendments to all articles of the Zoning Ordinance, except those related to Signs and the Special Paoli Development District and to the Subdivision and Land Development Ordinance, required for consistency.

The Board of Supervisors will hold a continued public hearing on Monday, February 6, 2006 to consider amendments to the Zoning Ordinance's Hotel Office District.

**Miscellaneous - Appoint Tredyffrin appointee to East Whiteland/Tredyffrin Joint Transportation Authority**

Motion was made by Mr. Lamina, seconded by Mr. Keffer and passed to appoint Robert Haver to a five-year term on the East Whiteland/Tredyffrin Joint Transportation Authority.

Motion was made by Mr. Lamina, seconded by Mr. Kampf, and passed to reappoint Robert Haver to a five-year term on the Municipal Authority.

**Miscellaneous - Approve a contract with 20/10 Design for website development to support the Capital Campaign for the Library Expansion Project**

Motion was made by Mr. Kampf and seconded by Mr. Lamina to approve a contract with 20/10 Design for website development to support the Capital Campaign for the Library Expansion Project.

Ms. Gleason said this contract was recommended for approval by the Capital Campaign Committee working on fundraising for the Tredyffrin Library in Strafford. It covers setting up a website to help the campaign and keep residents informed of their progress. The contract is for \$10,500. Mr. Lamina said he saw the prototype that looks very promising and a great tool for the Capital Campaign.

At the end of discussion, motion passed unanimously.

**Miscellaneous - Approve a contract with 20/10 Design for a Direct Mail Program to support the Capital Campaign for the Library Expansion Project**

Motion was made by Mr. Kampf and seconded by Mr. Lamina to approve a contract with 20/10 Design for a Direct Mail Program to support the Capital Campaign for the Library Expansion Project.

Ms. Gleason said this is Part B in conjunction with the Capital Campaign, with 20/10 Design setting up a Direct Mail Program. The fee for this service is \$12,000.

At the end of discussion, motion passed unanimously.

**Miscellaneous - Appoint ARRO Consulting, Inc. as Interim Township Engineer**

Motion was made by Mr. Lamina and seconded by Mr. Kampf to appoint ARRO Consulting, Inc. as Interim Township Engineer.

Ms. Gleason said since Mr. Bryant retired as Township Engineer, we intend to fill this position with another staff person. Currently, ARRO is doing our ordinance and stormwater review for plans submitted to the Township, as well as larger stormwater permits. She said we have a lot of confidence that they will continue to do a good job until we hire a full time staff person. Brady Flaharty would serve in the capacity of Township Engineer. Mr. Drucker asked how much it would cost on an annualized basis. Ms. Gleason said most of the work they are doing will be reimbursed by the applicants. Ms. Gleason said we are optimistic we will fill this position in a few months.

Mr. Keffer said he has trouble appointing a corporation to provide the function of Township Engineer, and would prefer appointing an individual. Mr. Pompo said the Home Rule Charter says the Township Engineer may be an individual or an engineering firm. Mrs. DiFilippo said other engineering firms were used prior to Mr. Bryant's hire. Mr. DiFeliciano  
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said there may be some ethical issues having an individual with an engineering firm as our Township Engineer.

After discussion, Mr. Lamina amended his motion. He moved to appoint Brady Flaharty of ARRO Consulting, Inc. as the Interim Township Engineer. Mr. Kamph seconded the motion and it passed unanimously.

### **Escrows**

Motion was made by Mr. Lamina, seconded by Mr. Keffer, and passed unanimously to approve the following escrows:

Release of \$6,926.00 from Royal Bank America to RKG Development, LP covering site improvements at 131 Devon Road; balance remaining \$19,993.20.

Release of \$44,791.65 from Susquehanna Patriot Bank to Gary Robert, LLC covering site improvements at 354 and 356 N. Fairfield Road, Devon; balance remaining \$5,909.17.

Release of \$49,800.00 from Roxborough Manayunk Bank to Devon Preparatory School covering site improvements for the new classroom wing at the school; balance remaining \$0.

### **New Matters – Board**

None

### **New Matters - Citizens**

Noel Jackson said residents of the Panhandle area asked if the Township would consider providing leaf pick-up services in that portion of the Township. Mrs. DiFilippo said we can review the current policy to see if is appropriate, and what the cost would be to make this change. Mr. Norcini said it may be a large undertaking.

Ms. Gleason officially acknowledged the promotion of Steve Norcini as the new Director of Public Works. Mr. Norcini served as Director of Authority Operations and has done an excellent job of that. This is his first Board meeting in his new capacity.

The meeting was adjourned at 8:10 p.m.

**Public Hearing - Consider and adopt a Conditional Use Application: Proposal to retain banners on Lancaster Avenue in the Special Paoli Development District (SPDD)**

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At the conclusion of testimony, motion was made by Mr. Drucker, seconded by Mr. Kampf, and passed unanimously to adopt a Conditional Use Application: Proposal to retain banners on Lancaster Avenue in the Special Paoli Development District (SPDD).

Complete notes of testimony were taken by Elaine Parrish, Court Reporter, and are on file at the Township Building.

**Public Hearing - Consider and adopt an Ordinance amending Section 208-8 of the Zoning Ordinance and Zoning Map by reclassifying two developments from PA-1 Planned Apartment districts to PA Planned Apartment districts, and six parcels in one development**

At the conclusion of testimony, the Board agreed to continue the Public Hearing to the January 23, 2006 meeting.

Complete notes of testimony were taken by Elaine Parrish, Court Reporter, and are on file at the Township Building.

Respectfully submitted,

Jolene E. Buffman  
Recording Secretary