

### **Minutes – December 17, 2007**

The second regular meeting of the Board of Supervisors of Tredyffrin Township for the month of December was held on the above date at the Township Building. Board members present included Judy L. DiFilippo, Chairman; Warren Kampf, Vice Chairman; Bill DeHaven, Mark DiFelicianantonio, Paul Drucker, E. Brooks Keffer, and Robert Lamina. Also in attendance were Mimi Gleason, Township Manager; John Farrell, Assistant to the Township Manager; Stephen F. Norcini, Director of Public Works; Steven Burgo, Township Engineer; David Brill, Finance Director; Supt. Richard Harkness; Thomas Hogan, Solicitor; and Jolene Buffman, Recording Secretary.

#### **Call to Order**

Mrs. DiFilippo called the meeting to order at 7:43 p.m. She said the Board met in Executive Session to discuss personnel and legal matters.

#### **Minutes**

Motion was made by Mr. Keffer, seconded by Mr. DeHaven, and passed unanimously to approve the minutes of the regular meeting held December 3, 2007, as amended.

#### **Announcements**

Senator Andy Dinniman's monthly informational meeting will be held on Thursday, December 20, 2007 at the Township Building from 9:00 a.m. to 11:00 a.m.

Congressman Jim Gerlach will also be holding informational meetings at the Township Building on Friday, January 11, 2008 from 12:00 p.m. to 4:00 p.m. Residents are invited to attend these informative meetings.

#### **Financial Report**

Mr. Brill presented the Financial Report for November 2007:

#### **Financial Performance Year-to-Date versus Budget**

	<u>YTD vs. Budget – Fav (Unf)</u>			<u>Concerns</u>	<u>Yr. Forecast</u>
	<u>Revenue</u>	<u>Expenses</u>	<u>Total</u>		
General Fund	451,800	(49,452)	402,349	None	Fav. \$300K
Sewer Utility Fund	608,601	415,491	1,024,094	None	Fav. \$750K
Valley Creek Trunk Sewer Fund	15,293	49,539	64,831	None	On budget
Township Wide Expenses		423,890		None	Fav. \$300K

#### **Cash & Investment Position - Reserves and cash flow remain healthy.**

	<u>Balance \$M</u>	
	<u>Current</u>	<u>Prior</u>
Unrestricted	15.4	18.4
Restricted	56.9	57.2

**Debt Position** – Current with both debt payments and covenants.

**Pensions** – 2007 actuarial evaluation completed – used for 2008 Minimum Municipal Obligation for Police Plan.

**General** – Emergency Municipal Services Tax – taken in-house, going well, ahead of prior year collection rate.

At the end of discussion, motion was made by Mr. DeHaven, seconded by Mr. Keffer, and passed unanimously to approve the Financial Report for November 2007.

### **Police**

Supt. Harkness reported another fatal traffic accident occurred in the Township, making a total of four over the last month. He said aggressive driving and lack of seat belt use contributed to the fatalities.

Supt. Harkness said three of the fatalities occurred in one accident on Route 202. The Police have met with PennDot and they have agreed to put up temporary barricades on portions of Route 202 to prevent these kinds of accidents from occurring again.

Supt. Harkness reminded residents that during the holiday season there will be additional DUI patrols in the Township, and also to be aware that thefts increase during this period.

### **Fire Companies Reports**

Chris Bullock presented Berwyn's report. There were 38 fire calls in the Township for the month, including a dumpster fire behind Genuardies, and a chimney fire in Chesterbrook. He said the Pierce Rescue Pumper is expected to be in service in early January 2008.

Chief Harkness said the fire at Genuardies was arson, and an arrest has been made.

Dan Green presented Paoli's report. For the month, there were 18 fire calls and 54 EMS calls in Tredyffrin. He said total membership returns received were \$154,404, or \$69 per return, with business returns very low.

Mr. DeHaven reminded everyone that the fire companies operate with volunteers who respond day and night during the holidays and every day, and encouraged residents to send donations which are very important to keep the fire companies operating.

### **Public Works**

Mr. Norcini updated the capital projects: The Gulph Road Sanitary Sewer Relocation Project began December 3<sup>rd</sup> and is expected to be completed December 27<sup>th</sup>. The Forrest Lane Storm Sewer Project began December 7<sup>th</sup> and is expected to be completed December 20<sup>th</sup>. The Transformer Removal Project at the Tredyffrin Library was completed December 7<sup>th</sup>. The Tredyffrin Library renovation project is on schedule. Storm sewer inlet cleaning in the Township began in late November and will continue through 2008.

Mr. Kampf congratulated Mr. Norcini on the very professional job he did interfacing with residents at the Conestoga, East Conestoga and Upper Gulph Roads intersection meeting. Mr. Norcini said we will be summing up the concerns from the last two meetings. We are down to four proposals for the intersection, two are low impact proposals. Our engineering firm will be doing a cost benefit analysis, and we will try to update the Board at the January 28, 2008 meeting.

### **Stormwater Update**

Mr. Burgo said a letter was sent to Senator Dinniman and Representative Rubley requesting their assistance on the Pugh and Old Eagle School Road drainage project. The streambank design for the Trout Creek Stream Cleanup Grant is expected to be completed by the end of the year. The Watershed Educational Document is now on the Township website.

Final plans are expected on the Croton Road Culvert Replacement Project. Staff has completed meetings with individual residents on the Phase I Safe Routes to School Sidewalk Project. We are working with a consultant to define the scope for Vincent Road and the Maude and Lisa Roads drainage improvement project.

### **Miscellaneous - Supervisor Liaison Reports**

Mr. Drucker said the Library Board is still looking for a replacement for Marian Stevens. He said the Paoli Library is actively looking into a different site for a larger library.

Motion was made by Mr. DeHaven, seconded by Mr. Kampf, and passed unanimously to reappoint John Meyers to a 5-year term on the East Whiteland-Tredyffrin Joint Transportation Authority, term to expire January 1, 2013.

Mr. DeHaven congratulated Mr. Burgo, Ms. Gleason, and the STAP Committee for the time and energy to work with neighbors to make an acceptable plan and continue with their goals. He hopes construction will begin on the new sidewalks soon.

Mrs. DiFilippo said as 2007 winds down, the Tredyffrin 300 will come to a close. She thanked the Board and Staff for their extra efforts beyond normal duties, as well as the volunteers who served on various committees. She especially wanted to thank Pattye Benson for her time and effort making the Tredyffrin 300 celebration the success it was. Tredyffrin 300 DVD's are still available at the Township building or Libraries for purchase.

### **Miscellaneous - Approve the 2008 Final Budget**

Mrs. DiFilippo acknowledged comments from residents who had good points and questions regarding the 2008 Budget.

Resident Doris Good of Chesterbrook questioned the expense for the roller rink at Wilson Farm Park. Mrs. DiFilippo said we had to put this item in the budget because we have a grant from Chester County which has to be spent by the end of 2008. We will decide next year not to continue with the roller hockey court and will contact the County about the grant money allocated for this facility.

Mr. DeHaven asked Ms. Good if she would find out if there were any gardening clubs in Chesterbrook who would be interested in volunteering at Wilson Farm Park.

Mr. DiFelicianantonio said he agreed with the residents who were against the tax increase. He thinks the budget needs to be tightened up, and he is opposed to an increase. He suggested shifting money from some projects to funding for EMS and fire companies.

There was discussion by Mr. Kampf about expenses now and in the future which could deplete our reserves. Mr. DeHaven discussed the volatile real estate market and stock market, and said it was a good idea to have a small increase now. Mr. Drucker questioned the \$500,000 in the budget for Swedesford and North Valley Road realignment, and Ms. Gleason explained it is to cover expenses if the Board decides to pursue the project following completion of a feasibility study. Mr. Drucker pointed out that the consultant work for the Paoli Library was to have been changed to \$50,000.

Mrs. DiFilippo thanked Staff and department heads for putting the budget together a good, conservative budget. We look at not just one year but five years.

Motion was made by Mr. DeHaven and seconded by Mr. Lamina to approve the 2008 Final Budget as presented raising the millage 3.3% to 2.18 mills, with one amendment to change the Paoli Library funding for consultant work to \$50,000.

Mr. Lamina said the Township has done a remarkable job of balancing and meeting the needs of the community. The fact that we haven't raised taxes in the past three years has been quite an accomplishment. He said an increase of 3.3% of millage raises \$240,000 in new tax monies. There was discussion on the continuing high cost of health care benefits for current and former employees.

Motion was made by Mr. DiFelicianantonio to approve the 2008 Final Budget as presented with no tax increase and to direct Staff to find \$240,000 to deduct from the Operating Budget. Mr. Drucker seconded the motion. Mrs. DiFilippo called for a vote. The vote was 4-3 against this motion and it did not carry.

Mrs. DiFilippo then called for a vote for the motion made by Mr. DeHaven, and it passed by a vote of 5-2 to approve the 2008 Final Budget as presented raising the millage 3.3% to 2.18 mills, with one amendment to change the Paoli Library funding for consultant work to \$50,000.

#### **Miscellaneous - Township Engineer's update about upcoming amendments to the Stormwater Ordinance**

Mr. Burgo gave a short synopsis of some of the proposed changes to the Stormwater Ordinance. The existing Stormwater Ordinance is currently being revised and a new Stormwater Ordinance is expected to be further revised, go through the public meeting and comment process, and up for adoption in 2008. The existing Ordinance is currently part of the Subdivision and Land Development Ordinance, and the new Stormwater Ordinance will be a stand alone Ordinance. It will propose some changes to standards for both rate and volume controls for new and redevelopment projects in Tredyffrin Township. The Ordinance will also incorporate recent

model stormwater ordinance regulations developed as part of the Darby, Crum and Valley Creek Act 167 Plans. Additional technical information will also be incorporated into the Ordinance.

**Miscellaneous - Schedule public hearing to approve tax increase for 2008**

Motion was made by Mr. DeHaven, seconded by Mr. Kampf, and passed unanimously to schedule a public hearing on January 7, 2008, to approve the tax increase for the 2008 Final Budget.

**Miscellaneous - Award contract for Public Works Project #16-07, "Chesterbrook Pumping Station Generator and Pump Replacement"**

Mr. Norcini said sealed bids were opened on December 6, 2007. The project was bid in two parts – generator replacement and pump replacements. The lowest qualified bidder for the pump portion was MGK Industries, Inc. at \$21,400. The lowest qualified bidder for the generator portion was Alfred J. Fry, Inc. at \$31,120.00.

Motion was made by Mr. Drucker, seconded by Mr. Kampf, and passed unanimously to award the pump contract to MGK Industries, Inc. and the generator contract to Alfred J. Fry, Inc.

**Miscellaneous - Award contract for Public Works Project #17-07, "Sanitary Sewer Replacement at Various Locations in Tredyffrin Township"**

Mr. Norcini said four sealed bids were opened on December 6, 2007. The lowest qualified bidder was Bulldog Construction, Inc. in the amount of \$150,345.00.

Motion was made by Mr. Kampf, seconded by Mr. Drucker, and passed unanimously to award the contract to Bulldog Construction, Inc. in the amount of \$150,345.00.

**Escrows**

Motion was made by Mr. DeHaven, seconded by Mr. Lamina, and passed unanimously to accept a Subdivision & Land Development Agreement and a Financial Security Agreement between Jenkins Arboretum and Tredyffrin Township, and a Letter of Credit in the amount of \$50,000 from The Bryn Mawr Trust Company, covering site improvements at 631 Berwyn Baptist Road, Devon.

Motion was made by Mr. Keffer, seconded by Mr. Kampf, and passed unanimously to release \$12,941.00 from Wells Fargo Bank, NA to Keystone Devon Square Associates, covering site improvements at 722-744 Lancaster Avenue; balance remaining \$8,234.00.

**New Matters – Board**

Mr. Drucker said tonight was his last night on the Board of Supervisors and he said it was a wonderful experience. Mr. DeHaven said Mr. Drucker added a breath of fresh air to the Board. Mr. DeHaven said it is also Mr. Keffer's last meeting, and we are losing two very fine gentlemen who have done their best to serve the Township.

Mrs. DiFilippo echoed Mr. DeHaven's sentiments, and said Mr. Drucker served District 3 extremely well. She presented him with an antique map of the Township.

Mrs. DiFilippo said Mr. Keffer has three decades of service to the Township with twenty years on the Zoning Hearing Board and ten years on the Board of Supervisors. She said it was a pleasure to serve with him. She presented him with a print of Knox Bridge, the Township logo.

**New Matters – Citizens**

None

Meeting was adjourned at 9:55 p.m.

Respectfully submitted,

Jolene E. Buffman  
Recording Secretary