

### **Minutes – October 6, 2008**

The first regular meeting of the Board of Supervisors of Tredyffrin Township for the month of October was held on the above date at the Township Building. Board members present included Warren Kampf, Chairman; Robert Lamina, Vice Chairman; Bill DeHaven, John DiBuonaventuro, Judy DiFilippo, and Paul Olson. Also in attendance were Mimi Gleason, Township Manager; Stephen F. Norcini, Director of Public Works; David Brill, Finance Director; Stephen Burgo, Township Engineer; Captain Andrew Chambers, Thomas Hogan, Solicitor, and Jolene Buffman, Recording Secretary.

#### **Call to Order**

Mr. Kampf called the meeting to order at 7:30 p.m.

#### **Minutes**

Motion was made by Mr. Olson, seconded by Mrs. DiFilippo, and passed unanimously to approve the minutes of the regular meeting held September 15, 2008, as amended.

#### **Announcements**

Mill Road Park has been selected by the Staples Dream Park Team to participate in a contest to win \$25,000.00 towards the improvement of the park as well as giving five lucky people the chance to meet Brian Dawkins. The contest begins September 23 and runs until November 17. Go to [www.StaplesDreamPark.com](http://www.StaplesDreamPark.com) to vote for Mill Road Park. Power cards make your vote count 10 extra times, and are available at Staples. These cards are free and no purchase is necessary. One vote per day is permitted per email address, and every vote also includes a chance for the Brian Dawkins drawing.

On October 11th, Chester County is hosting a household hazardous waste collection at the Government Services Center in West Chester. The collection includes computers and small electronics.

The Board of Supervisors will hold a public hearing on Monday, October 20, 2008 to consider adoption of a new Comprehensive Plan.

On October 29th, the Environmental Advisory Council and the Department of Environmental Protection are sponsoring a special talk on how homeowners and business owners can take advantage of the new Pennsylvania Alternative Energy Investment Act. It will be held at 7:00 pm at the Township Building.

#### **Miscellaneous - Supervisor Liaison Reports**

Mr. DiBuonaventuro reported on issues from the Traffic Committee Meeting. A resident had expressed concern about school bus pick up and drop off going south on North Valley Road. Mr. Norcini said staff looked at the location and will improve sight distance with brush removal and the installation of new fluorescent signs. They will also add paver markings at the hump in

the road. Another item was PaDOT's lack of response to the bridge signage at East Conestoga Road. Mr. Norcini said staff met with PaDOT and they have agreed to install additional signage to warn motorists of the upcoming bridge. They will also contact MapQuest to have the bridge height listed as part of their directions.

Mr. DiBuonaventuro said he received a letter from Chief Kelly of Radnor Township Fire Department regarding the intersections at Upper Gulph and Radnor Road, and Upper Gulph and North Wayne. These intersections do not have traffic signals allowing emergency vehicles to change these signals when approaching them. Mr. Norcini and Lt. Giaimo are investigating these signals and getting a preliminary price from the contractor. This request will be included in this year's budget, as it is a definite safety issue.

Mr. DeHaven said Berwyn Fire Company will be hosting their annual Open House and Fire Prevention Day on Saturday, October 11<sup>th</sup> from 12:00 pm to 3:30 pm at their fire station at 23 Bridge Avenue, Berwyn. This is a child and family friendly event which will provide several fire and rescue demonstrations.

Mr. DeHaven asked Mr. Burgo to report on the Sidewalk, Trails & Paths Committee meeting held at the Township Building last week. Mr. Burgo said it was a well-attended Phase II meeting with a lot of input from residents on the current proposed route.

Mr. Olson made a motion to appoint Michael Ford to a 3-year term on the Library Foundation, term to expire June 30, 2011. Mr. DeHaven seconded the motion, and it passed unanimously.

Mr. Kampf said the Board met in Executive Session before the meeting to discuss personnel matters.

#### **Miscellaneous - Preliminary discussion of 2009-2013 Five-Year Capital Plan**

Ms. Gleason said this is an early draft of the Five-Year Plan. The Five-Year Plan serves multiple purposes. The primary purpose is to be the long-term plan for capital projects. We also include any new significant operating expenses such as new staff, bonds and debt service. We use the Five-Year Plan along with other assumptions to project revenue and expenditures. It also helps staff plan for future projects. When the Board approves the budget, it will be for 2009, but it is important for staff to know what the Board would like to see funded. We should be doing prep work for grants and seeking out consultants, which can be done prior to the year of approval. Some projects are inherently multi-year projects.

Ms. Gleason said we have a very ambitious Five-Year Plan that our relatively small staff is managing. Some projects involve outsourcing, but will still require work from staff.

Ms. Gleason said the funding commitment is for only one year. Most capital projects are funded out of bonds, reserve funds or grants. It is important to give thought to years two through five. Most of the projects are funded out of reserves and bond funds; few are funded out of the General Fund. Therefore, remaining capital projects do not usually immediately impact the operating budget. Mr. Lamina said when scheduling doesn't match what we adopt in the Five-Year Plan, we should lay out a plan that is realistic and viable.

Mr. Olson asked what the total bond indebtedness to the Township is. Ms. Gleason said \$25,000,000 outstanding in General Obligation Bonds, \$10,000,000 in Municipal Authority Highway and Sewer Bonds, for a total of \$35,000,000.

Ms. Gleason said the most expensive and numerous capital projects were Streets and Bridges, and the Sewer System. Streets and Bridges projects include the annual paving project; Conestoga Road intersection/Westover Park; Old Eagle School Road/Strafford Avenue traffic light; Paoli; LeBoutillier Road bridge; LED street lights; and the Transportation Master Plan (recommendation of the Comprehensive Plan). Sewer System projects include rehabbing the Box Hill Pump Station, and expanding the Wilson Road Pump Station.

Stormwater Projects include Maude/Lisa/Vincent stormwater upgrades; Pugh and Old Eagle School Roads drainage improvements; Trout Creek water shed study; Old State Road, Meadowbrook, Forrest Lane and Maple Avenue drainage improvements, as well as a Stormwater Master Plan. There are stormwater issues all around the Township, and when we alleviate the worst, we will come up with long-term plans on how to tackle other needs.

Sidewalk projects are underway around TE Middle School and Conestoga High School. Park projects include Westover Park Design, which was recently approved by the Board; Wilson Farm Park stage upgrade; Swedesford Road open space; Crabby Creek bridges, the Public Works Maintenance facility, Mill Road Park Master Plan, and the tot lot expansion at Woodbine Park. At the Strafford Library, some additional renovation and maintenance is required. When this is complete, design work will begin for the Paoli Library which is in need of more room.

Mr. DiBuonaventuro asked where the numbers came from for the Paoli Transportation Center item and the Route 252 bridge. Ms. Gleason said it was a very very rough guess on what she thought Tredyffrin may have to spend over five years. The figure is Tredyffrin's portion only.

Mr. DiBuonaventuro said one of the most important positions to be added to the Township staff would be a Fire Inspector, and he would like to have it moved up to 2009 instead of 2010. Ms. Gleason said it was in 2009 and she pushed it back to find out how to fund this position. It might be more economical to hire a 3<sup>rd</sup> party company as we don't know how much work would be involved if it would be a full time position. Mr. DiBuonaventuro would like to stop putting this position out in the future and do a due diligence on it. Mr. Lamina expressed reservations about hiring a Fire Inspector and would like to see some justification that one was needed.

Mr. DiBuonaventuro asked Mr. Norcini to explain how we use the Sewer Utility funds for streetlights. Mr. Norcini said several years ago the Sewer fund was made into a Utility fund which covers expenses for street lights and traffic signals. Mr. DiBuonaventuro asked when we put in the two new pre-exemption devices requested by the Radnor Fire Department, would they be paid for by the Sewer fund, and Mr. Norcini said yes.

Mr. DiBuonaventuro asked if the Sullivan's Bridge retaining wall would be done this year. Mr. Norcini said the design is underway and it will be installed next year.

Mr. DeHaven agreed we need a Fire Inspector and suggested the Police look into using a member of their staff to perform this function. He thinks it is time we find out what is involved.

Mr. Kampf said it appears we are making progress on a number of our projects and he thanked the staff and anyone else who has helped along the way. He said drainage projects or a fire inspector may be more important than something in a park. He also suggested the Township Maintenance Project and Swedesford Road Open Space project could be moved to a later date. Ms. Gleason said the Swedesford Road access road is a safety issue. Mr. Kampf also discussed the cost of the bridges at Crabby Creek and the cost of Township cars.

Mr. DiBuonaventuro asked about the Connect-CTY System. Ms. Gleason said this is a system that a number of other townships have adopted where citizens can sign up to receive notification by phone or email. It could be used in the event of an emergency, or to notify residents of a concert or Township meeting. Mr. DiBuonaventuro said this was a good thing to have for safety issues, traffic issues or road closures. Mr. Kampf asked if the County offered this, and Ms. Gleason said they have a reverse 911 system that is for emergency use only. Mr. Kampf suggested a multi-municipality system. Ms. Gleason said the cost is based on the number of houses to be called.

Mr. Kampf said it was a good idea to present the Five-Year Plan independently, and he thanked Ms. Gleason and everyone who worked on it.

**Miscellaneous - Schedule a public hearing to consider amendments to the Institutional Overlay Zoning District ordinance**

Ms. Gleason said St. Peter's Church off of Church Road has requested a text amendment to the Institutional Overlay Zoning District to permit religious institutions have commercial enterprises on their property (they want to rent out their new fellowship hall for banquets and conferences). The proposed language is similar to language already in the Planned Industrial Park Zoning District.

Motion was made by Mr. Olson, seconded by Mrs. DiFilippo, and passed unanimously to schedule a public hearing to consider amendments to the Institutional Overlay Zoning District to Monday, December 1, 2008.

**Escrows**

Motion was made by Mr. DeHaven, seconded by Mrs. DiFilippo, and passed unanimously to release \$266,043.79 from BMW Financial Services to DHM Realty, Inc., covering site improvements at 20 West Lancaster Avenue, Devon; balance remaining \$636,273.85.

Motion was made by Mr. Olson, seconded by Mr. DeHaven, and passed unanimously to release \$52,945.00 from DNB First to LeBoutillier Road Associates/Toad Hall Associates, LP, covering site improvements at the intersection of Mill Road and LeBoutillier Road for the Highgrove Subdivision; balance remaining \$304,003.15.

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Motion was made by Mrs. DiFilippo, seconded by Mr. Olson, and passed to release \$113,058.00 from First Keystone Federal Savings Bank to Gambone Brothers Development Company, covering site improvements at The Woods, 1501 Russell Road; balance remaining \$30,646.50. Mr. Kampf recused himself from the vote.

#### **New Matters – Board**

Motion was made by Mr. Olson to reappoint Grace Keffer to a three-year term on the Library Board, term to expire October 18, 2011. Mr. DeHaven seconded the motion and it passed unanimously.

Mr. DiBuonaventuro said he had attended the funeral of the last slain Philadelphia police officer, Patrick McDonald, who was killed in the line of duty. He said it could just as easily have happened in Tredyffrin Township, and he urged citizens to thank our police officers for the great job they do for our community.

Mr. Kampf said Community Day was a great fun, despite the weather, and thanked staff for the good job they did.

#### **New Matters – Citizens**

Pete Goodman said Crabby Creek reconstruction behind Radbill Park is well underway. He said this will eliminate three sanitary sewer line crossings, and he offered to give a tour of the area.

Meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Jolene E. Buffman  
Recording Secretary