

## Minutes – April 28, 2008

The second regular meeting of the Board of Supervisors of Tredyffrin Township for the month of April was held on the above date at the Township Building. Board members present included Warren Kampf, Chairman; Bill DeHaven, John DiBuonaventuro, Judy DiFilippo, and Paul Olson. Also in attendance were Mimi Gleason, Township Manager; John Farrell, Assistant to the Township Manager; Stephen F. Norcini, Director of Public Works; Michael Fahey, Director of Building & Zoning; David Brill, Finance Director; Capt. Andrew Chambers; Lt. Anthony Giaimo; Thomas Hogan, Solicitor; and Jolene Buffman, Recording Secretary.

### Call to Order

Mr. Kampf called the meeting to order at 7:30 p.m.

### Minutes

Motion was made by Mr. Olson, seconded by Mr. DeHaven, and passed unanimously to approve the minutes of the regular meeting held April 7, 2008.

### Announcements

Tredyffrin Township will host a “Tidy Up Tredyffrin Day” on May 3rd from 9 am to 3 pm, with a rain date of Sunday, May 4th. This project is part of an ambitious statewide effort to remove litter and trash from Pennsylvania’s roadways, parks, forests, riverbanks, neighborhoods, and open spaces. For more information, go to [www.tidyuptredyffrin.org](http://www.tidyuptredyffrin.org).

### Financial Report

Mr. Brill presented the Final Financial Report for 2007:

#### Financial Performance Year-to-Date versus Budget

	<u>YTD vs. Budget – Fav (Unf)</u>			<u>Concerns</u>
	<u>Revenue</u>	<u>Expenses</u>	<u>Total</u>	
General Fund	(8,700,005)	9,447,451	747,446	None
Sewer Utility Fund	569,425	1,400,231	1,969,656	None
Valley Creek Trunk Sewer Fund	22,688	662,691	685,378	None
Township Wide Expenses		11,510,373		None

**Cash & Investment Position** - Reserves and cash flow remain healthy.

	<u>Balance \$M</u>	
	<u>Current</u>	<u>Prior</u>
Unrestricted	14.3	15.4
Restricted	56.4	56.9

**Debt Position** – Current with both debt payments and covenants.

Mr. Brill presented the Financial Report for March, 2008:

### Financial Performance Year-to-Date versus Budget

	YTD vs. Budget – Fav (Unf)			Concerns	Yr. Forecast
	Revenue	Expenses	Total		
General Fund	(380,232)	136,875	(243,358)	Real Estate Market Risk	On budget
Sewer Utility Fund	(605,344)	5,232	(600,112)	Equity Invest- ment Risk	On or slightly Unfavorable
Valley Creek Trunk Sewer Fund	897	9,225	10,122	None	On budget
Township Wide Expenses		150,881		None	On or slightly Favorable

**Cash & Investment Position** - Reserves and cash flow remain healthy.

	Balance \$M	
	Current	Prior
Unrestricted	17.5	12.7
Restricted	55.6	55.9

**Debt Position** – Current with both debt payments and covenants.

Mr. Brill said the discount period ended March 31<sup>st</sup>, the face amount period ends May 31<sup>st</sup>, with a penalty of 10% afterwards until liened at year end. The Sewer Utility Fee was mailed April 1<sup>st</sup>. The face amount period ends May 1<sup>st</sup>, with a penalty of 10% afterwards until liened on two year cycle.

### Police Report

Capt. Chambers reported 24 police officers and 1 civilian employee had perfect attendance for 2007.

Capt. Chambers introduced Detectives Todd Bereda and Brian Hughes, who were instrumental in the apprehension and conviction of a bank robber. The incident occurred on March 3, 2007 at the 1<sup>st</sup> Penn Bank. With tips from a citizen, the detectives were able to locate the suspects and eventually capture the get-away driver and robber. The pair was suspected of at least seven robberies.

Mrs. DiFilippo presented a Commendation of Merit to Detectives Bereda and Hughes and thanked them for their heroic efforts. Capt. Chambers said they will receive the Citizens Crime Commission Award in Philadelphia in May for solving this case.

Mr. DeHaven said the citizen will also be receiving a commendation from the Board for his assistance in apprehending these criminals, but he wished to remain anonymous. Mr. DeHaven said the Tredyffrin Township Police Department has been blessed with very competent professionals.

## **Fire Companies Reports**

John Beatty presented March's report for the Paoli Fire Company. There were 13 fire calls and 46 EMS calls in Tredyffrin. There were 10 false alarm calls in Tredyffrin. They have received a 31% response rate for business contributions for the 2007-2008 membership year. The 2008-09 mailing will be sent out in May.

Kirk Pedersen presented Berwyn's report. There were 33 fire calls and 57 EMS calls in the Township. The fire company Bike EMS Team purchased two bikes which can be used during parades. The bikes were funded by a grant and corporate donations.

## **Public Works**

Mr. Norcini highlighted some of the activities from his monthly report which included street repairs on Woodcrest, Hawrick, Richards, Radnor and Thomas Roads, excavated and restored areas for permeability tests at Maude Circle and Pugh Road; continued cleaning, televising, and grouting sanitary sewer lines. At Wilson Farm Park, beds were mulched, fields were aerated, a rain barrel was installed at the concession stand pavilion, and the pond was stocked with fish. We are processing day camp, summer camp, and basketball league registrations.

## **Miscellaneous - Supervisor Liaison Reports**

Mr. DiBuonaventuro said the Park Board unanimously approved the proposed documents for the 501(c)(3) for the whole park system throughout the Township which includes a set of By-Laws, a Memorandum of Understanding, and a Mission Statement. Documents have been submitted to counsel for review. He said the dog park issue was tabled by the Park Board.

Mr. DiBuonaventuro said the Traffic Committee decided to again contact PennDOT regarding the site distance versus miles per hour at the intersection of Swedesford and Upper Gulph Roads.

Mr. Olson said construction at the Strafford Library is on target for completion in October.

Mr. DeHaven reported on Earth Day at Crabby Creek Park. He said there was a lot of Township and local organization involvement. Cabrini College students will be constructing a rain garden on Greene Road. He said many young children came to learn about the park and play.

Mrs. DiFilippo reported on a joint meeting held with the Planning Commission and the Board of Supervisors to review the first draft of the Comprehensive Plan.

Mrs. DiFilippo said she took part in a bike/walk to focus on the new Patriot's Path that will be going through Tredyffrin Township. We will be working with East Whiteland Township and Malvern Borough on this project.

**Miscellaneous - Presentation of plans for Jones Log Barn in Wilson Farm Park**

Pattye Benson, President of Tredyffrin Historical Preservation Trust, discussed plans for the reconstruction of the Jones Log Barn as a regional education history center. She said the Jones Log Barn is the oldest log barn in Pennsylvania, and is considered to be one of the oldest in the mid-Atlantic. The logs are currently being stored in two locations. Local architects are working on plans for reconstruction, which will be submitted to the Planning Commission for approval. Mrs. Benson showed slides of the dismantling of the barn and the way it will look when it is reconstructed and used as an education center.

Mr. Kampf asked who would be responsible for the upkeep of the building. Mrs. Benson said it would be the Trust's responsibility. They would use the revenue from historic house tours and the annual fundraiser "In The Mood", of approximately \$30,000. This would become the endowment for maintenance and upkeep.

Ms. Gleason said the Trust has to get land development approval and are on the Planning Commission's May 1<sup>st</sup> agenda.

**Miscellaneous - Continued discussion of alternative uses for Wilson Farm Park grant**

Ms. Gleason said Staff is looking for the Board's decision on the usage of the County's grant money for several projects at Wilson Farm Park.

Mr. Kampf asked about the costs involved to convert the basketball court to an ice skating rink. Mr. Norcini said the first years' costs would be approximately \$16,000, with annual costs of \$5,000. He said there were concerns about how much use the rink would get because our last few winters did not have enough cold days to keep the ice frozen. Also, the courts could not be used at all in the winter if they were converted.

At the end of discussion, Mr. DeHaven withdrew his request to convert the basketball courts into an ice hockey rink.

Mr. Kampf asked about the cost of adding additional parking spaces at the park. Mr. Norcini said construction of approximately 30 parking spaces by the Chesterbrook Shopping Center Field is estimated to be \$150,000, which is a budget figure. He suggested going ahead with this project using porous paving. On Saturdays and Sundays in the spring, these spots will be well used because most of the recreation activities take place near this area. Mrs. DiFilippo asked about using blocks that allowed the grass to grow through. Mr. Norcini said he would get some environmentally friendly ideas from our consulting engineer.

Mr. DeHaven said he doesn't think the parking area needs to be expanded. He said the walk from the parking area to the area of play would provide good exercise for residents. It would save Township money and not use up our valuable resources. Mr. Olson said he supported Mr. DeHaven's position. Mrs. DiFilippo said she supports this parking lot expansion for concert series participants.

Ms. Gleason said she will ask the County if they will allow us to use the grant money for parking lot expansion, with design and engineering to be included. She said we would have to begin construction this year in order to keep the grant money. Mr. Kampf said some capital dollars will be carried over in 2009.

Mr. Kampf asked Mr. Norcini to describe the Shire Stage improvements proposed. Mr. Norcini said the proposal would include a permanent stage with roof/cover and an enhanced sound system only for the immediate area and the alle'. The ballpark figure for this project is \$250,000 to \$300,000, with an additional \$8,000 fee for concept designs and renderings.

Mr. DiBuonaventuro wondered if we would waste Township money while we were waiting for Chester County grant approval. Ms. Gleason recommended not holding off completely. Mrs. DiFilippo said she supported the Shire Center enhancements.

Mr. Kampf asked about installing a fence between the two basketball courts to allow roller hockey in one court. Ms. Gleason said she didn't think the County would approve this for the grant.

At the end of discussion, motion was made by Mr. Kampf to seek County approval to apply the existing grant for parking lot expansion. Mrs. DiFilippo seconded the motion. She said these spots were part of the Wilson Farm Park Master Plan to be used in the future. Motion did not pass, by a vote of 3 to 2.

Motion was made by Mr. Kampf, seconded by Mr. DeHaven, and passed unanimously to seek County approval to apply the existing grant for Shire Center Stage improvements as currently proposed, to include \$8,000 for consultant design work.

Mr. DiBuonaventuro suggested tabling the basketball court fencing item until he got more clarification from the Park Board.

### **Miscellaneous - Keene Hall audio and video system upgrades**

Mr. Farrell said on May 9<sup>th</sup>, the Township will be receiving proposals for upgrades to Keene Hall's audio, video, and camera equipment. With the aid of a PowerPoint presentation, he described the proposed equipment.

The existing 6-speaker audio system will be replaced by two "line array" speakers. The lavalier microphones on the dais will be replaced by gooseneck microphones with "push to talk" capabilities. Wireless microphones will also be replaced.

Video presentations will no longer be projected on the wall of Keene Hall. Two projectors will display information, one positioned for viewing from the dais, and the second positioned for viewing from the audience.

The existing camera set-up used to tape meetings will be replaced by three remote-controlled, permanently positioned cameras. Their main control will be located in Greenwood Studio, resulting in the need for fewer volunteers.

Mrs. DiFilippo asked how residents would speak with the new system. Mr. Farrell said there would be a podium-mounted microphone for their use.

Mr. Kampf thanked the volunteers who broadcast the Supervisors meeting for all the help and support they have given.

**Miscellaneous - Receive bids for “Furniture and Fixtures at the Tredyffrin Public Library**

Mr. Norcini said this project is for new furniture – tables, chairs, desks and other items at the Tredyffrin Library currently under construction.

Motion was made by Mr. Olson, seconded by Mr. DeHaven, and passed unanimously to receive bids for “Furniture and Fixtures at the Tredyffrin Public Library, Public Works Department Project #2-08”.

**Miscellaneous - Award contract for Equipment Rental**

Mr. Norcini said five bids were received on April 2, 2008 at 9:00 a.m. He recommended awarding the contract to the following firms:

Item #1 - Milling Machine	S.A. Macanga, Inc.	\$375/hour
Item #2 - Backhoe	Mancini Construction, Inc.	\$55/hour
Item #3 - Bulldozer	Mancini Construction, Inc.	\$75/hour
Item #4 - Roller	Mancini Construction, Inc.	\$50/hour
Item #5 - Dump Truck	Mancini Construction, Inc.	\$50/hour
Item #6 - Paver	Mancini Construction, Inc.	\$90/hour
Item #7 - Excavator	S.A. Macanga, Inc.	\$125/hour

At the end of discussion, motion was made by Mrs. DiFilippo, seconded by Mr. DeHaven, and passed unanimously to award Items #1 and 7 to S.A. Macagna, Inc., and Items #2, 3, 4, 5, and 6 to Mancini Construction, Inc.

**Miscellaneous - Award contract for Stone Aggregate**

Mr. Norcini said bids were received from four quarries, and recommended awarding Items #1 through 7 to Glasgow, Inc., and Item #8, Sand, to Highway Materials, Inc.

At the end of discussion, motion was made by Mrs. DiFilippo, seconded by Mr. Olson, and passed unanimously to award Items #1 through 7 to Glasgow, Inc., and Item #8 to Highway Materials, Inc.

**Miscellaneous - Award contract for Bituminous Concrete**

Mr. Norcini said three bids were received from Highway Materials, Inc., Glasgow, Inc., and Independence Construction Materials. He recommended awarding all three items to the low bidder, Independence Construction Materials.

4505

Motion was made by Mr. Olson, seconded by Mr. DeHaven and passed unanimously to award Items #1 through 4 to Independence Construction Materials.

**New Matters – Board**

No new matters.

**New Matters – Citizens**

No new matters.

Meeting was adjourned at 9:10 p.m.

**Public Hearing - Consider and adopt amendments to the Town Center zoning district to limit parking uses and prohibit fourth story height bonuses for properties abutting single-family residential zoning districts.**

At the end of discussion, motion was made by Mr. Olson, seconded by Mr. DeHaven and passed unanimously to adopt amendments to the Town Center zoning district to limit parking uses and prohibit fourth story height bonuses for properties abutting single-family residential zoning districts.

Complete notes of testimony were taken by Elaine Parrish, Court Reporter, and are on file at the Township Building.

**Public Hearing - Consider and adopt amendments to Chapter 15, Vehicles and Traffic, of the Township Code**

At the end of discussion, motion was made by Mr. DeHaven, seconded by Mr. Olson and passed unanimously to adopt amendments to Chapter 15, Vehicles and Traffic, of the Township Code.

Complete notes of testimony were taken by Elaine Parrish, Court Reporter, and are on file at the Township Building.

Respectfully submitted,

Jolene E. Buffman  
Recording Secretary