

## Minutes – September 15, 2008

The second regular meeting of the Board of Supervisors of Tredyffrin Township for the month of September was held on the above date at the Township Building. Board members present included Warren Kampf, Chairman; Robert Lamina, Vice Chairman; Bill DeHaven, John DiBuonaventuro, Mark DiFelicianantonio, Judy DiFilippo, and Paul Olson. Also in attendance were Mimi Gleason, Township Manager; John Farrell, Assistant to the Township Manager; Stephen F. Norcini, Director of Public Works; David Brill, Finance Director; Stephen Burgo, Township Engineer; Captain Andrew Chambers, Thomas Hogan, Solicitor, Lt. Anthony Giaimo, and Jolene Buffman, Recording Secretary.

### Call to Order

Mr. Kampf called the meeting to order at 7:30 p.m.

### Minutes

Motion was made by Mr. Olson, seconded by Mrs. DiFilippo, and passed unanimously to approve the minutes of the regular meeting held September 8, 2008, as amended.

### Announcements

There will be a presentation at the Strafford Train Station on Saturday, September 20<sup>th</sup> at 10:00 a.m. by John Bravacos of the U.S. Department of Housing and Urban Development to designate Tredyffrin Township as a “Preserve America Community”. The public is welcome.

The Board of Supervisor will hold a public hearing on Monday, October 20, 2008 to consider adoption of a new Comprehensive Plan.

### Financial Report

Mr. Brill presented the Financial Report for August 2008:

#### Financial Performance Year-to-Date versus Budget

	<u>YTD vs. Budget – Fav (Unf)</u>			<u>Concerns</u>	<u>Yr. Forecast</u>
	<u>Revenue</u>	<u>Expenses</u>	<u>Total</u>		
General Fund	38,411	336,657	357,068	Real Estate Market Risk Since March showing signs of improvement	Favorable to to Budget
Sewer Utility Fund	192,112	381,478	573,590	None	Favorable to Budget
Valley Creek Trunk Sewer Fund	4,463	47,083	51,545	None	On budget
Township Wide Expenses		742,868		Vehicle fuel	Favorable to budget

4541

Cash & Investment Position - Reserves and cash flow remain healthy.

	<u>Balance \$M</u>	
	<u>Current</u>	<u>Prior</u>
Unrestricted	16.9	17.1
Restricted	49.1	49.3

Debt Position – Current with both debt payments and covenants.

Mr. Brill said he recently became aware of some outstanding covenant compliance items and is working with the custody bank to bring them current by next month.

## **Police**

Captain Chambers presented highlights of the Police Department Annual Report for 2007. He said this year's report is a much more professional presentation thanks to Kathy Clark who assisted in putting it together.

Captain Chambers said in 2007 there was a 2.5% increase in general crime. Property loss has stayed consistent over the last few years. Calls for service (mostly 911 calls) over the past four years are down 2%. There is an 8% decrease in DUI arrests. Car crashes are up 6%. There was a total of 1,118 accidents in the Township in 2007. Deer related accidents are slowly climbing. Citations issued declined in the last three months of the year.

Captain Chambers said 85% of the police force are on patrol. There were 23,000 calls received by the Patrol Division. There are a number of programs the Police are involved in, including D.A.R.E. and REACT, which provides food baskets to needy families in the Township.

## **Fire Company Report**

Jim Curran presented August's report for the Paoli Fire Company. There were 22 fire calls and 34 EMS calls, as well as 15 false alarm calls in Tredyffrin. He thanked the residents and businesses who contribute to the fund drive – 34% response from residents and 7% from businesses.

Eamon Brazunas presented Berwyn Fire Company's August report. There were 26 fire calls in the Township in August. He said the annual Outback Steakhouse Fundraising Luncheon will be held Thursday, September 25<sup>th</sup> from 11:30 am to 1:30 pm. Also, National Fire Prevention Week is October 5-11.

## **Public Works**

Mr. Norcini reported on the heavy preparation for Hurricane Hannah by Township personnel, and an accident on Route 252 at Westlakes Corporate Park which took out a traffic signal. The 2008 Superpave Program will start next week. Phase III of the Library renovation is underway.

Libby Brinton thanked the Public Works Department for being so prompt in replacing the light stand for the damaged traffic signal at Westlakes.

### **Engineering**

Mr. Burgo reported on the Sidewalk Project. The NPDES permit was approved and we are continuing to work with PennDOT on HOP permits. There is a public meeting scheduled for Monday, September 29<sup>th</sup> on Phase IIa including sidewalks along Conestoga Road from Keller Road to Margo Lane, Howellville Road from the T/E Middle School to Old Lancaster Road, and Irish Road from the end of the school property to Greene Road.

Mr. Burgo said the Pugh and Old Eagle School Road drainage project is moving along. Final design is completed and approved by the Township. Two meetings were held with residents to review and discuss proposed stormwater easements. Township staff and supervisors met with Vincent Road residents to discuss their drainage concerns.

### **Miscellaneous - Supervisor Liaison Reports**

Mr. DeHaven asked Mr. Burgo if he would contact the newspapers about the Sidewalk meetings. Mr. Burgo said all notifications are being sent certified mail, and he will look into other options for notification.

Mr. DiBuonaventuro said some names have been received for volunteers for the Park Foundation 501(c)3 Board, with which the Board approved a Memorandum of Understanding last week. Any interested citizens should contact Steve Norcini and he will pass the names on to the Park Board.

Mr. Olson said the Strafford Library is operational and encouraged citizens to visit it.

Mr. Kampf said the Board met in Executive Session to discuss legal and personnel matters prior to this meeting, and will reconvene after the meeting for further matters. The Board also met on Saturday to discuss personnel matters.

### **Miscellaneous - Preliminary discussion of 2009-2013 Five-Year Capital Plan**

Mr. Kampf said the Board would like additional time to study the information provided in their packet and asked that this item be put on the October 6<sup>th</sup> agenda. Mrs. DiFilippo asked Ms. Gleason for a summary of what will be discussed at that meeting.

Ms. Gleason said we have a Five-Year Plan in each budget, but we tend to look at it as part of the overall budget process. With so many details to review, the Five Year Plan tends to get lost, but it is important to plan for the financial impact and for the work load it creates. Staff needs direction from the Board for future projects they think are important, so that we can do prep work on grants, talk to engineering firms, etc. The proposed Five-Year Plan is still quite ambitious, but projects are spread out more over the period to reflect what staff can manage successfully.

**Miscellaneous - Award professional design services contract for Westover Park**

Mr. Norcini said nine firms submitted proposals for design services at Westover Park. Reviewing the proposals were Supervisor John DiBuonaventuro, Park Board members Joe Barks and Bruce Jones, and Staff members Charlie Puleo and Steve Norcini. Three firms were interviewed, and the firm chosen was CMX with a bid of \$60,598.00. Mr. Norcini asked that they be awarded the bid contingent upon positive feedback from their references.

Motion was made by Mr. Olson, seconded by Mrs. DiFilippo and passed to award a contract to CMX in the amount of \$60,598.00 for professional design services at Westover Park. Mr. Kampf recused himself from the vote.

**Miscellaneous - Award contract for "Tredyffrin Line Painting Program", Public Works Department Project #7-08**

Mr. Norcini said on September 10<sup>th</sup>, two sealed bids were received for this project. The lowest bid was from Alpha Space Control Company, Inc. in the amount of \$10,828.55.

Motion was made by Mrs. DiFilippo, seconded by Mr. DeHaven, and passed unanimously to award the contract for Tredyffrin Township's Line Painting Program to Alpha Space Control Company, Inc. in the amount of \$10,828.55.

**Miscellaneous - Resolution for Old Eagle School Road and Strafford Avenue traffic signal application**

Mr. Norcini said at a previous meeting, the Board authorized staff to proceed with the traffic signal plans for Old Eagle School Road and Strafford Avenue. PennDot requires a resolution from the Board as its Application for Permit to install and operate traffic signals.

At the end of discussion, motion was made by Mr. Olson, seconded by Mr. DeHaven and passed unanimously to adopt a resolution for the Old Eagle School Road and Strafford Avenue traffic signal application.

**Miscellaneous - Discussion of 2009 Minimum Municipal Obligation for Pension Plans**

Mr. Brill said Act 205 of 1984 governs the funding requirements for all municipal pension plans. The law requires the "governing body" of the municipality to be advised of the pension plans' financial requirements for the coming year. He said for 2009, the contributions in total for all plans will be \$1,173,762. The MMO is estimated to increase by \$60,811.00 in 2009, about 5.5%, due to increases in salary and new participants.

**Miscellaneous - Reschedule the public hearing to consider amendments to the Stormwater Ordinance**

Ms. Gleason said the Stormwater Ordinance is over 100 pages long, and in another review it was realized that there is a section that needs some work. She asked the Board for a little more time and to reschedule the meeting to January 2009 because Budget meetings will take place in November and December.

Motion was made by Mr. Olson, seconded by Mr. DeHaven, and passed unanimously to reschedule the public hearing scheduled for Monday, October 6, 2008 to the second meeting in January 2009, to consider amendments to the Stormwater Ordinance.

### **New Matters – Board**

Mr. DeHaven said the Tredyffrin and Easttown Veterans Association will be holding its 2<sup>nd</sup> annual Patriots Run on October 18<sup>th</sup> at 8:30 a.m. He said there were a lot of great prizes and hoped citizens would participate. For more information, go to [www.berwynveterans.com](http://www.berwynveterans.com).

Mrs. DiFilippo said the 4<sup>th</sup> annual Historic House Tour is Saturday, September 20<sup>th</sup> at 1:30 p.m. Tickets must be purchased in advance.

### **New Matters – Citizens**

None

Ms. Gleason announced that this was John Farrell's last Township meeting. She said John will be leaving for a job with the City of Philadelphia. She said John has done a great job, was an absolute pleasure to work with, and will be missed very much. Mr. Kampf said on behalf of the Board, he offered congratulations on John's new job and said it will be Tredyffrin's loss.

Meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Jolene E. Buffman  
Recording Secretary