

**Tredyffrin Township
Minutes – November 15, 2010**

The second regular meeting of the Board of Supervisors of Tredyffrin Township for the month of November was held on the above date at the Township Building. Board members present included Robert Lamina, Chairman; Paul Olson, Vice Chairman; John DiBuonaventuro, Philip Donahue, Michelle Kichline and Evelyn Richter. Also in attendance were Mimi Gleason, Township Manager; Thomas Scott, Assistant Township Manager; Stephen Norcini, Director of Public Works; Stephen Burgo, Township Engineer; Superintendent Andrew Chambers; Thomas Hogan, Solicitor; and Jolene Buffman, Recording Secretary.

Call to Order

Mr. Lamina called the meeting to order at 7:30 p.m.

Minutes

Motion was made by Mr. Lamina, seconded by Mr. Olson, and passed unanimously to approve the minutes of the regular meeting of November 8, 2010.

Announcements

Mr. Lamina said a public hearing had been scheduled for Monday, December 6, 2010 to consider an amendment to the Zoning Ordinance creating an Historical Commission. After consulting with Ms. Gleason and Mr. Hogan, there appears to be more work to be done in the drafting of this ordinance, and the public hearing will be rescheduled at a later time.

The Cassatt Road Leaf Site will be open Monday through Friday until December 10 from 7:30 a.m. to 2:45 p.m. with the exception of November 25 and 26. Through the generosity of a volunteer, it will be open on the following weekend dates: November 20 and 27 from 9:00 a.m. to 3:00 p.m.

Financial Report

Mr. Klarich presented the Financial Report for October 2010:

Financial Performance Year-to-Date versus Budget

	<u>YTD vs. Budget – Fav (Unf)</u>		
	<u>Revenue</u>	<u>Expenses</u>	<u>Total</u>
General Fund	16,432,775	15,025,752	1,407,023
Sewer Utility Fund	4,930,246	3,999,309	930,937
Valley Creek Trunk Sewer Fund	<u>2,914,762</u>	<u>2,109,298</u>	<u>805,464</u>
Township Wide Expenses	24,277,782	21,134,359	3,143,423

Mr. Klarich said for the month of October, we collected over \$79,000 in real estate taxes, which was higher than the previous month. Real estate taxes booked were \$126,000, which was lower than September. No large transfers occurred during the month. Building permits collected remain strong and continue to show activity. State grants collected were in the amount of \$82,000 for last winter's snow removal. Two major expenses for the month were the pension contributions, and fire companies' money which came in from the State.

Police Report

Supt. Chambers reported on recent crimes in the Township which included an alleged sexual assault at the Strafford Train Station where the suspect was apprehended; thefts from vehicles where two suspects were arrested; and shots fired where two individuals were arrested. Police are investigating a recent armed robbery on Valley Forge Road, and a burglary in the Penn View Drive area.

Fire Company Reports

Eamon Brazunas presented Berwyn Fire Company's report. There were 46 fire calls in the Township. He reported on fire calls at 741 First Avenue and 718 Waterloo Road, and said that the annual Turkey Raffle will be held on November 17th.

Pete Schofield presented Paoli Fire Company's report. There were 16 fire calls for the month in Tredyffrin. He reported that the 100th Anniversary celebration on November 13th was a great success, and expressed gratitude to the community and dignitaries who attended the celebration and dedication of the newly renovated fire house. Mr. DiBuonaventuro publicly acknowledged the wonderful job the committee did regarding the building of the fire house and the dedication, and acknowledged Chief Ira Dutter for his dedication to the Paoli Fire Company.

Public Works

Mr. Norcini said the Township and the School District are sharing services, and will be able to help each other out on various projects. Mr. Norcini said the paving program is approximately 75% complete. He said there have been some issues with PECO replacing some of the street light wiring in the Township.

Mr. Lamina asked for an update on the repair to the Berwyn-Paoli Bridge. Mr. Norcini said we are working with Easttown Township and the bridge engineer to prepare plans for the repair. We are working towards the bridge to be repaired by year-end. Mr. DiBuonaventuro said Easttown Township will be partnering with us for the cost of repair.

Engineering

Mr. Burgo said the Sidewalks Project is over 90% complete. The contractor continues to work on a handful of clean-up items, and hopefully, by the end of the month the items on the punch list will be addressed.

Mr. Burgo said we continue to work with the consultant on the Route 252-Amtrak Bridge feasibility study. A Task Force meeting was held in October, and a Traffic Safety Assessment will be given to the Township Traffic Committee this week. We hope to schedule a public meeting in early December for more community feedback on this project.

Mr. Burgo said the Crabby Creek Stormwater Project will begin this week on Robins Lane, and it should take about three weeks for completion.

Libraries

Mr. Sherwood said library usage remains strong. He said the Paoli Library still has Centennial Sundays, as well as other special programs scheduled for the fall and winter. The Tredyffrin Library continues its Fall Author Series on December 9th.

Supervisor Liaison Reports

Mr. Lamina said the Board met in Executive Session prior to the public meeting to discuss legal and personnel matters.

2011 Preliminary Budget

Mr. Lamina asked if there was any discussion regarding the 2011 Preliminary Budget which was presented by Ms. Gleason at the last meeting.

Motion was made by Mr. Olson to add an additional \$15,000 to the budget for a 2011 donation to Radnor Fire Company, and Mr. DiBuonaventuro seconded the motion. Radnor Chief Jim Kelly said funding is needed for a new ladder truck, and although they have applied for grants, he does not think they will receive any. He said this is a one-time request for funding.

Mr. DiBuonaventuro said this request was reasonable and justified. He said Radnor, Paoli and Berwyn fire companies almost always respond together – they are partners protecting the Township. Mr. Lamina echoed Mr. DiBuonaventuro's comments. Resident Mark Werther agreed, and suggested additional funding be considered in future years. Joe Przybylowski, President of Deepdale Civic Association also was in agreement.

At the end of discussion, motion passed unanimously.

Motion was made by Mr. Olson to freeze the salaries of the 23 non-union employees for the calendar year 2011 and Mrs. Richter seconded the motion. Mrs. Kichline said she has compared Township salaries to the surrounding municipalities and found that many of our employees are paid less. She said the majority of Township employees will be getting raises out of their union contracts, and she does not support the motion. Mr. Donahue said he also opposes the motion. This will be three years without an increase for these 23 employees, and he said it is an issue of equity and fairness. Mr. DiBuonaventuro agreed. Ms. Gleason said in the last few years, we have gone through difficult budgets, and asked for some consideration for raises for

non-union staff. Mr. Lamina said the largest share of our expenses is for salaries and benefits, and he asked Ms. Gleason to find a change in benefits that would equal the amount of \$60,000 included in this budget for raises for the non-union employees. She said she would work with Mr. Klarich to find offsetting savings in the benefits.

After discussion, a roll call was taken. All members voted no except for Mr. Olson who voted yes, and the motion did not carry.

Mr. Lamina recommended having a fire inspection program established in the Township and would like to move forward with the due diligence to implement this program. He said we would have to add a line item to the budget to cover this program. Ms. Gleason said it is a good idea, but we would have to have money budgeted if we want to start this program in 2011. We could also amend the budget later in the year or move money from the reserves for any start-up costs. Mr. DiBuonaventuro said we are reviewing models to determine the appropriate program, and by June or July of 2011, we would like the mechanics in place to move forward with this project.

At the end of discussion, motion was made by Mr. Donahue to put \$25,000 in the Preliminary Budget to fund potential start-up costs for a fire inspection program, to be funded out of reserves. Mr. DiBuonaventuro seconded the motion and it passed unanimously.

Resident Mark Werther asked Ms. Gleason for the amount of our reserve fund and she said our unrestricted reserves are about \$17 million. Mr. Werther recommended re-establishing the Budget Advisory Working Group to help manage the Township budget. Mr. DiBuonaventuro said this was an excellent suggestion, but it would be difficult to re-form the BAWG. He said he would ask the Finance Committee to discuss what kind of financial support might be beneficial next year.

At the end of discussion, motion was made by Mr. Lamina and seconded by Mr. Olson to adopt the 2011 Preliminary Budget as amended. Motion passed unanimously.

Adoption of a resolution for Valley Creek Trunk Sewer Act 537 Plan

Mr. Norcini said this is the third in a series of resolutions adopting related Act 537 Plans. Previously adopted were the Valley Forge Sewer Authority Sewage Treatment Plant and the Wilson Road Pumping Station Act 537 Plans. The adoption of this resolution is very important to our municipality because future land development hinges on our ability to increase certain pipe runs to convey sewage to the wastewater treatment plant. Mr. Donahue asked what the Township's cost would be for any improvements required. Mr. Norcini said the total amount of improvements are estimated at \$7.9 million from the partners, but Tredyffrin's share is approximately \$1.6 million to cover the first phase.

At the end of discussion, motion was made by Mr. Lamina, seconded by Mr. Olson, and passed unanimously to adopt a resolution for the Valley Creek Trunk Sewer Act 537 Plan.

Award contract for Public Works Project #10-10, “Swedesford Road Open Space Bridge Repair”

Mr. Norcini said three bids were received on November 10th, and the lowest qualified bidder was Bill Anskis, Inc. in the amount of \$84,655.50. Mr. DiBuonaventuro questioned the use of this bridge and why we needed to spend this amount of money to repair it. Mr. Norcini said the bridge is currently closed. Ms. Gleason said people who fish or walk in the open space use the bridge for access to the parking lot. Mr. DiBuonaventuro said the Park Board has had no complaints about the bridge being closed, or even discussed the bridge repair. He recommended the Park Board have an opportunity to discuss it.

Motion was made by Mr. Lamina to table the award of a contract for Public Works Project #10-10, “Swedesford Road Open Space Bridge Repair” and Mr. Olson seconded the motion. Resident Pattye Benson said the bridge is directly across from her house and during the spring and summer there is always someone using the bridge to get to the fishing area. She encouraged the Board to have the bridge repaired for safety reasons. Mr. Norcini said we have sixty days to award the bid.

At the end of discussion, motion carried unanimously.

Award contract for Public Works Project #11-10, “Sanitary Sewer Replacement”

Mr. Norcini said seven sealed bids were received on November 10, 2010 and the lowest qualified bidder was B. P. Patterson, Inc. in the amount of \$44,970.00.

Motion was made by Mr. Lamina, seconded by Mr. Olson and passed unanimously to award a contract in the amount of \$44,970.00 to B. P. Patterson, Inc. for Project TT PW 11-10, “Sanitary Sewer Repair”.

New Matters – Board

Mr. Donahue made a motion to reappoint Robert O’Leary and Robert Whalen to 4-year terms on the Planning Commission; terms to expire November 28, 2014. Mr. Lamina seconded the motion and it passed unanimously.

New Matters – Citizens None

Resolution for Judy DiFilippo to be added to the Township Wall of Honor

Mr. Lamina said Judy DiFilippo was being honored for her many years of service to our community. He said Judy always puts the community first, and he said of all the words that could describe Judy, he said Judy is full of “kindness”. He read the resolution, then invited everyone to the unveiling of her nameplate on the Wall of Honor plaque in the lobby, followed by a small reception provided by the Tredyffrin Historic Trust.

Meeting was adjourned at 9:20 p.m.

Respectfully submitted, Jolene E. Buffman
Recording Secretary