

**TREDYFFRIN TOWNSHIP
ZONING HEARING BOARD
Application/Appeal**

For Township Use

Appeal #: _____

SUBMISSION REQUIREMENTS

- 7 sets of:** Completed and signed application form (**including one application with original signatures**);
Narrative answering every question on **page 2** of the application form;
Plot plan on 8-1/2" X 14" paper;
Building elevations or rendering; and
Other related materials as appropriate.

- Payment of fee** (See Schedule of Fees or Zoning Hearing Board Appeal Process instructions for amount).

Application deadline is the first day of the month in which the hearing is scheduled (e.g. May 1st for the May hearing). Applicants will be notified that their appeals are on the upcoming agenda. See "Zoning Hearing Board Appeal Process" for more guidance.

APPLICANT/PROPERTY INFORMATION

Name and address of applicant (please print or type):

Phone: _____

Fax: _____

E-mail: _____

Will the applicant be the point of contact for Township correspondence about this plan? Yes No

If no, provide name and address for the point of contact.

Phone: _____

Fax: _____

E-mail: _____

Applicant's interest in the property in question (*e.g. owner, agent, lessee, etc.*):

Name of property owner (*if different from above*):

Address of property involved in the application (*if different from above*):

Property's Tax Parcel #:

Zoning Classification:

CERTIFICATION: I certify that the information presented in this application and all attachments is true and correct.

Name (printed)

Signature

Date

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ZONING RELIEF REQUESTED

On separate paper, address *all* of the following items.

1. Briefly describe the property (*e.g. size of lot, dimensions, etc.*) and the location (*e.g. nearby intersections, landmarks, etc.*) involved in the application.
2. Describe the present use of the property (*e.g. residential, retail, office, etc.*), including existing improvements on it (*e.g. house, garage, and shed; or office and parking lot*).
3. Describe the proposed improvements, additions, or change of use. For physical changes to the lot or structures, indicate the size of proposed improvements, materials to be used and general construction to be carried out. Attach a plan or sketch for illustration.
4. State the variance, special exception, or other relief requested and cite the appropriate section(s) of the Zoning Ordinance.
5. Is the proposed change consistent with the character and type of development surrounding the location for which the request is made? Explain.
6. For any new or expanded use, describe how the property is suitable for the use desired. If the use of the property is not changing, write "N/A."
7. Will the proposed change impact traffic or parking in the surrounding area? Explain.
8. For any request for a variance, describe the physical (non-economic) circumstances or conditions (*e.g. irregular lot size*) peculiar to the property that require zoning relief to enable reasonable use of the property. If a variance is not being requested, write "N/A."
9. Describe why the proposed variance represents the minimum relief necessary for reasonable use of the property. If a variance is not being requested, write "N/A."