

Laborer

General Statement of Duties:

Performs a variety of tasks related to Township property, street, storm sewer, and park maintenance.

Supervision Received:

Works under the supervision of the Foreman or Job Leader

Supervision Exercised:

None generally.

Minimum Qualifications:

- Education: High School graduate or GED equivalent.
- Experience: Minimal maintenance and construction knowledge.
- Must possess a valid PA Driver's License (Class C)

Knowledge and Skills:

- Working knowledge of the hazards and safety precautions common to working in close proximity of heavy equipment operations
- Working knowledge of the methods, materials and tools used in street, parks, and utility maintenance work.
- Skill in operation of listed tools and equipment.
- Ability to understand and follow oral or written instructions
- Ability to communicate effectively verbally and in writing
- Ability to observe proper safety regulations and precautions
- Ability to establish effective working relationships with other employees, supervisors and the public
- Ability to perform heavy manual tasks under varying weather conditions
- Ability to drive and operate a variety of equipment under varying conditions
- Ability to perform skilled labor, such as carpentry or plumbing

Essential Duties and Responsibilities:

1. Operates non-CDL Township trucks, including but not limited to pickups and Class 7 dump trucks, plows, walk behind and riding mowers, snow blowers, string trimmer, air compressors, smaller tractors, kettle, etc.
2. Performs general maintenance and repair to Township property, roads, infrastructure and parks.
3. Snow removal
4. Roadway maintenance
5. Parks maintenance
6. Storm sewer maintenance
7. Must be available to work scheduled and emergency overtime, as needed.
8. Other tasks as assigned.

Tools and Equipment:

Motorized vehicles and equipment, including:

- snow blower
- Class 7 dump truck with plow and spreader
- pickup truck
- utility truck
- lift gate
- tamper
- plate compactor,
- saws
- pumps
- tar buggy
- compressors
- sanders
- generators
- common hand and power tools
- shovels
- wrenches
- detection devices
- mobile radio
- phone
- snow removal equipment

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl.

The employee may frequently lift and/or move up to 50 lbs. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Must be able to walk, lift and bend while carrying heavy objects

Work Environment:

The work environment characteristics described above represent those an employee may encounter while performing the essential functions of this job. The Township will provide a reasonable accommodation to help a qualified individual with a disability perform his or her essential job functions when the accommodation does not create an undue hardship for the Township.

While performing these duties, the employee regularly works near stationary and moving mechanical equipment under all weather conditions. The employee frequently works in high

precarious places and/or confined spaces and can be exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee may occasionally be exposed to the risk of electrical shock.

The noise level in the work environment may require the use of hearing protection.

Selection Guidelines:

Formal application, rating of experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar to, related to, or a logical assignment for the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Union: AFSCME

Effective Date: 12/28/05, Rev. 4/1/2010 Reviewed 6/30/11.

Date Last Revised: 08/31/2011