

Operator

General Statement of Duties:

Operates Township equipment, performs a variety of skilled and semi-skilled duties related to streets, parks, storm sewer, and building maintenance.

Supervision Received:

Works under the supervision of the Foreman and Job Leader.

Supervision Exercised:

None generally

Minimum Qualifications:

- Education: High School graduate or GED equivalent.
- Experience: Three years general construction experience or related fields.
- Must possess a valid PA Driver's License - C.D.L., Class B with air brake endorsement

Knowledge and Skills:

- General knowledge of heavy equipment operating principles
- Working knowledge of the hazards and safety precautions common to heavy equipment operations
- Working knowledge of the methods, materials and tools used in street and utility maintenance work
- Skill in operation of listed tools and equipment
- Ability to understand and follow oral or written instructions
- Ability to communicate effectively verbally and in writing
- Ability to observe proper safety precautions
- Ability to establish effective working relationships with other employees, supervisors and the public
- Ability to perform heavy manual tasks under varying weather conditions
- Ability to drive and operate a variety of equipment under varying conditions

Essential Duties and Responsibilities:

1. Operates CDL trucks, tractors, mowers, snow plows and backhoe, air compressor, paint sprayer, skid steer loader, etc., and all items listed in the Laborer position.
2. Repairs street signs.
3. Road paving and patching.
4. Grass cutting and general grounds keeping.
5. Playground and sports fields' maintenance.
6. Cleaning and repairing storm sewer inlets and pipes.
7. Minor mechanical repairs and painting for Township buildings.
8. Minor street light and traffic signal maintenance.
9. Roadside leaf and debris collection.
10. Clean and perform minor maintenance to all Public Works vehicles.
11. Assists with compost facility operation.

12. Must be available to work scheduled and emergency overtime, as needed.
13. Perform duties of the Laborer position, as necessary.
14. May be required to temporarily perform the duties of a Senior Operator.
15. Snow removal
16. Other tasks as assigned

Tools and Equipment Used:

Motorized vehicles and equipment, including, but not limited to:

- skid steer loader with accessories
- backhoe
- ditch witch
- street sweeper
- dump truck, CDL Class B - air brake endorsement, and with plow and spreader
- pickup truck
- utility truck
- roller
- tamper
- plate compactor
- saws
- pumps
- tar buggy
- rubber tire loader
- compressors with tools or attachments
- sanders
- generators
- common hand and power tools
- shovels
- wrenches
- detection devices
- mobile radio
- phone
- lift gate
- snow removal equipment

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk and hear.

The employee must be able to walk, lift and bend while carrying heavy objects.

The employee may frequently lift and/or move up to 50 lbs. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment:

The work environment characteristics described above represent those an employee may encounter while performing the essential functions of this job. The Township will provide a reasonable accommodation to help a qualified individual with a disability perform his or her essential job functions when the accommodation does not create an undue hardship for the Township.

While performing these duties, the employee regularly works near stationary and moving mechanical equipment under all weather conditions. The employee frequently works in high precarious places and/or confined spaces and can be exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee may occasionally be exposed to the risk of electrical shock.

The noise level in the work environment may require the use of hearing protection.

Selection Guidelines:

Formal application, rating of experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Union: AFSCME

Effective Date: 12/28/05, Rev. 4/1/2010 Reviewed 6/30/11

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