TREDYFFRIN-EASTTOWN FIRE COMMISSION (TEFC)

FIRE COMMISSION MEETING AGENDA

Wednesday, November 18, 2026 – 3:00 PM
Tredyffrin Township Administration Building

TEFC Board Members: Eamon Brazunas, Chair, Tredyffrin Township Supervisor, Michael Wacey, Vice Chair, Easttown Township Supervisor, Julie Gosse, Tredyffrin Township Supervisor, Susan LeBoutillier, Easttown Township Supervisor, and David Miller, Tredyffrin Township Supervisor

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1. Call to Order
2. Pledge of Allegiance
3. Adoption/Amendments to Agenda
4. Approval of Minutes (Attachment A)
5. Public Comment on Agenda Items
6. TEFC Board Business
    A. Motion to approve the TEFC meeting schedule as outlined in Attachment B
    B. Motion to approve the Stryker emergency medical equipment purchase for BFC as outlined in Attachment C
    C. Motion to approve Firehouse Grants to provide FEMA SAFER grant reporting and tracking services as outlined in Attachment D
    D. Swearing in of Eric Felker, Tredyffrin-Easttown Fire Department Chief of Fire and Emergency Medical Services

7. General Public Comment

   E. Speakers may comment on items which may come before the TEFC for consideration at a future meeting.

8. New Matters

   F. TEFC Board Members

9. Next Meeting

   G. Wednesday, December 16th at 3:00 PM (Easttown Township Building)

10. Adjourn Public Meeting

Attachment A

TREDYFFRIN-EASTTOWN FIRE COMMISSION (TEFC)

MEETING MINUTES
October 21, 2026
Easttown Township Building

Present: Commissioners Eamon Brazunas (Chair), Michael Wacey (Vice Chair), Julie Gosse, Susan LeBoutillier and David Miller; with Dean Dortone (Tredyffrin Township CEO), Bill Martin (Tredyffrin Township Manager), Don Curley (Easttown Township Manager), Jon Ewald (Easttown Township Assistant Manager), Eric Felker (TEFC Chief of Fire & EMS) and Andy Rongaus, Esq. (Solicitor).

1. **CALL TO ORDER**
   The Chair called the meeting to order at 3:00 PM.
2. **PLEDGE OF ALLEGIANCE**
   The Chair led the assembly in the Pledge of Allegiance.
3. **ADOPTION/AMENDMENT TO AGENDA**
   Mr. Miller made a motion to accept the agenda without amendments. Mr. Wacey seconded the motion. There Chair called for public comment; there was none. The motion carried 5-0.
4. **APPROVAL OF MINUTES**
   Mr. Wacey made a motion to approve the minutes. Mr. Miller seconded the motion. There Chair called for public comment; there was none. The motion carried 5-0.
5. **PUBLIC COMMENT ON AGENDA ITEMS**
   The Chair called for public comment; there was none.
6. **TEFC BOARD BUSINESS**
   A. <u>TEFD Final 2027 Operating and Capital Budgets Presentation.</u> Mr. Dortone outlined key provisions of the TEFD Final 2027 Operating and Capital Budgets. The Commission discussed it.
   B. <u>Approval of TEFC Final 2027 Operating and Capital Budgets.</u> Mr. Wacey made a motion to approve the budget. Ms. Gosse seconded the motion. *Public Comment: Andrew* Emory (BFC) commented on the BFC deficit and the importance of pay increases for the staff. Mike Baskin (BFC) commented on the BFC deficit. Eric Jave (BFC) commented on the importance of pay increases for the staff. Brian Zimmerman (RFC) expressed appreciation of the contribution and commended the Commission on the importance of making the formulas for distribution available to the public. The motion carried 5-0.
   C. <u>TEFC Deposit Accounts.</u> Mr. Miller made a motion to authorize Staff to set up

TEFC Deposit Accounts, authorizing Joseph DiRocco (CFO), Dean Dortone (COO) and Don Curley as signers for TEFC. Ms. Gosse seconded the motion. The Chair called for public comment; there was none. The motion carried 5-0.

7. **GENERAL PUBLIC COMMENT**
   The Chair called for public comment; there was none.
8. **NEW MATTERS**
   No action was taken.
9. **NEXT MEETING**
   The Chair announced the next meeting on Wednesday, November 18th at 3:00 PM in Keene Hall, Tredyffrin Township Building.
10. **ADJOURN PUBLIC MEETING**
    The meeting was adjourned at 4:00 PM.

Attachment B

TREDYFFRIN-EASTTOWN FIRE COMMISSION (TEFC)

2027 Meeting Schedule

All meetings are scheduled to begin at 5:00 PM on the dates below at either the Tredyffrin Township Administrative Building (Tredyffrin) or Easttown Township (Easttown):

- January 20 (Tredyffrin)
- February 17 (Easttown)
- March 17 (Tredyffrin)
- April 21 (Easttown)
- May 19 (Tredyffrin)
- June 16 (Easttown)
- July 21 (Tredyffrin)
- August 18 (Easttown)
- September 15 (Tredyffrin)
- October 20 (Easttown)
- November 17(Tredyffrin)
- December 15 (Easttown)

Attachment C

TREDYFFRIN-EASTTOWN FIRE COMMISSION

Tredyffrin-Easttown Fire Commission
Eamon Brazunas, Chair
Michael Wacey, Vice *Chair*
Julie Gosse, Supervisor
Susan LeBoutillier, Supervisor
David Miller, Supervisor

Township Managers
Donald Curley
Easttown Township

William F. Martin,
Tredyffrin Township

Fire Commission Solicitor
Siana Law

MEMORANDUM

To: Tredyffrin-Easttown Fire Commission

From: Dean J. Dortone, Chief Operating Officer

Date: November 13, 2026

Re: Stryker Emergency Medical Equipment

Stryker Emergency Medical Equipment Purchase:
The Tredyffrin-Easttown Fire Commission (TEFC) included funding in its 2027 Final Budget for the replacement of the Berwyn Fire Company Stryker emergency medical equipment that has exceeded its useful life. The equipment supports the fire and emergency medical service operations of the Berwyn Fire Company.

Staff Recommendation:
Lead times for the requested equipment are currently estimated at five to seven weeks. To ensure timely delivery and availability of the equipment, staff recommends authorizing the purchase upon TEFC approval, with delivery and payment scheduled for early January.

Stryker has provided a final quotation through the Pennsylvania COSTARS cooperative purchasing program in the amount of **$445,911.14**. Consistent with the Fire Commission funding formula, the cost will be shared as follows:

Municipality	Share	Amount
Tredyffrin Township	70%	$319,137.80
Easttown Township	30%	$136,773.34
Total	**100%**	**$455,911.14**

Attachment D

TREDYFFRIN-EASTTOWN FIRE COMMISSION

Tredyffrin-Easttown Fire Commission
Eamon Brazunas, Chair
Michael Wacey, Vice *Chair*
Julie Gosse, Supervisor
Susan LeBoutillier, Supervisor
David Miller, Supervisor

Township Managers
Donald Curley
Easttown Township

William F. Martin,
Tredyffrin Township

Fire Commission Solicitor
Siana Law

Memorandum

To: TEFC Board

From: Joe DiRocco, CFO – Tredyffrin Township

Date: November 13, 2026

Re: SAFER Grant Administration

Following the recent SAFER Grant award, Berwyn Fire Company received a proposal from Fire House Grants to administer the grant. David Schwartz, who assisted BFC in preparing the SAFER Grant application, would lead the administration. The proposed fee is $1,625 per quarter, billed annually, for a total annual cost of $6,500. At the end of the year, we will evaluate the services and determine whether to continue the engagement. The proposal provides comprehensive administrative support designed to maintain grant compliance and facilitate timely reimbursements.

After reviewing the proposal and consulting with Chair Brazunas, we recommend approving the services for the grant's first year.