



# TREDYFFRIN-EASTTOWN FIRE COMMISSION (TEFC)



## FIRE COMMISSION AGENDA

Wednesday, June 17, 2026 – 3:00 PM  
Easttown Township Administration Building

**TEFC Board Members:** Eamon Brazunas, Chair, Tredyffrin Township Supervisor, Michael Wacey, Vice Chair, Easttown Township Supervisor, David Miller, Tredyffrin Township Supervisor, Julie Gosse, Tredyffrin Township Supervisor, Tredyffrin Township Supervisor, and Susan LeBoutillier, Easttown Township Supervisor

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1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
  - A. Motion to approve the minutes of May 20, 2026, public meeting (Attachment A)
4. Public Comment on Agenda Items
5. TEFC Board Business
  - B. Update on Community Risk Assessment/Standards of Cover (CRA/SOC)
  - C. Update on Paoli Fire Company transition to ESO fire incident reporting software
  - D. Motion to approve the TEFC providing a letter in support of Berwyn Fire Company's Fiscal Year 2025 SAFER grant application (Attachment B)
6. New Matters
  - E. TEFC Board Members
7. Next Meeting
  - F. Wednesday, July 15<sup>th</sup> at the Tredyffrin Township Administration Building
8. Adjourn Public Meeting

**TREDYFFRIN-EASTTOWN  
FIRE COMMISSION (TEFC)**

**REGULAR MEETING MINUTES**

**(Attachment A)**

**May 20, 2026, 3:00 PM**

**Tredyffrin Township Building**

A public meeting of the Tredyffrin-Easttown Fire Commission was held on the above date at the Tredyffrin Township Building. Commission members present included Chair David Miller, Vice Chair Michael Wacey, Eamon Brazunas, Julie Gosse, and Susan LeBoutillier. Also in attendance were Dean Dortone, Joseph DiRocco, Darin Fitzgerald, and William Martin, from Tredyffrin Township, and Jonathan Ewald from Easttown Township.

**1. CALL TO ORDER**

The Chair called the meeting to order at 3:00 PM.

**2. PLEDGE OF ALLEGIANCE**

**3. The Chair announced that the Commission met in Executive Session prior to this meeting to discuss personnel matters.**

**4. APPROVAL OF MINUTES**

Mr. Wacey made a motion to approve the minutes; Dr. Gosse seconded the motion. The Chair called for public comment; there was none. The motion passed unanimously.

**5. PUBLIC COMMENT ON AGENDA ITEMS**

The Chair called for public comment; there was none.

**6. TEFC BOARD BUSINESS**

Mr. Brazunas made a motion to appoint Siana Law to serve as Solicitor for the Tredyffrin-Easttown Fire Commission; Dr. Gosse seconded the motion. The Chair called for public comment; there was none. The motion passed unanimously.

**7. NEW MATTERS**

Mr. Brazunas stated that on behalf of Paoli Fire Company, Chief Wilson asked for financial support from the Commission for PFC to switch to ESO Incident Reporting, bringing PFC in line with Berwyn and Radnor Fire Companies. The expense is less than \$6,000. This will be added to the June agenda.

Mr. Miller announced that he will resign as Chair of this Commission and made a motion to appoint Mr. Brazunas as the Chair. Mr. Wacey seconded the motion. The Chair called for public comment; there was none. The motion passed unanimously.

Mr. Wacey asked the Commission to consider appointing a 2-member committee to start to review TEFD standards for coverage.

Mr. Brazunas announced that applications for Safety Grants for Fire Companies have a deadline of June 22, 2026, and asked the Fire Companies present to contact the Commission in advance of the next meeting if they will need any assistance or letters of support from the Commission for their applications.

**8. NEXT MEETING**

The next meeting is scheduled for June 17<sup>th</sup> at 3:00 PM at the Easttown Township Building.

**9. ADJOURN PUBLIC MEETING**

The regular meeting was adjourned at 3:05 PM.

Respectfully submitted,

Patricia Hoffman  
Executive Assistant, Tredyffrin Township



# TREDYFFRIN-EASTTOWN FIRE COMMISSION (TEFC)

(Attachment B)



DATE: June 15, 2026

TO: Tredyffrin-Easttown Fire Commission

FROM: Dean Dortone, Chief Operating Officer

SUBJECT: Berwyn Fire Company Fiscal Year 2025 Staffing for Adequate Fire & Emergency Response (SAFER) Grant Application

In recent years, the Berwyn Fire Company (BFC) has submitted multiple applications for FEMA's Staffing for Adequate Fire and Emergency Response (SAFER) grant, which provides reimbursement for personnel expenses. In 2024, BFC's request for 16 full-time positions advanced to panel review stage but was not funded. In 2025, with support from the Board of Supervisors, BFC applied for eight full-time positions but again was not selected for a grant award.

The SAFER grant includes a three-year period of performance and reimburses base salary and eligible benefits for newly hired firefighters. Local cost-share requirements are 25% (75% FEMA) in Years 1 and 2, and 65% (35% FEMA) in Year 3. BFC has worked with Firehouse Grants to prepare recent submissions and proposes resubmitting the 2025 application for 2026 with updated statistical data at a cost of \$1,000.

As the transition to the Tredyffrin-Easttown Fire Department (TEFD) progresses, staff consulted with Firehouse Grants regarding whether a SAFER award made to BFC could later be transferred. FEMA previously indicated informally to BFC that a SAFER award may be amended during the period of performance to reflect a merger or transfer of operations to another legal entity. Based on this guidance, a future grant award could likely be transferred to TEFD if personnel consolidation and new hires occur during the period of performance.

BFC is requesting TEFC's approval to move forward with the Fiscal Year 2025 SAFER application, consistent with last year's process. The application period for the FY 2025 SAFER grant remains open until June 22, 2026, at 5 p.m. FEMA typically notifies applicants of award decisions by late September. If the grant is awarded, TEFC will need to determine if BFC should accept the award and advance the hiring plan for 2027 and beyond. With TEFC's formal approval to proceed with the FY 2025 grant application, BFC leadership will coordinate with David Swartz, President of Firehouse Grants, to finalize the submission.