

**Tredyffrin Township  
Organization Meeting  
Minutes – January 5, 2026**

The 2025 Organization Meeting of the Board of Supervisors of Tredyffrin Township was held on the above date at the Tredyffrin Township Building and via Zoom. Board members present included Chair David Miller, Vice-chair Sharon Humble, KS Bhaskar, Eamon Brazunas, Julie Gosse, Carlotta Johnston-Pugh, and Hans van Mol. Also, in attendance were Township Manager William Martin; Police Superintendent T. Michael Beaty; Chief Financial Officer Joseph DiRocco; Township Engineer Steven Burgo; Director of Planning & Zoning Erin McPherson; Director of Operations Darin Fitzgerald; and Recording Secretary Patricia Hoffman.

The meeting dates for the year were advertised in the 11/20/2025 issue of Daily Local and the 11/27/2025 issue of the Main Line Suburban. The meetings dates for the year were published on the Township website by 12/31/2025 and were printed in the Township's newsletter 1/31/2026. The agenda was posted on the Township website 12/31/2025 and at the main entrance to the Township Building 12/31/2025. Copies of the agenda were made available for the public in attendance at the meeting.

**Swearing In**

Judge Megan Sullivan presided over the swearing in of newly elected supervisors David Miller and Eamon Brazunas.

Judge Kevin Dougherty presided over the swearing in of newly elected supervisor Hans van Mol.

**Call to Order**

Mr. Miller called the meeting to order at 7:07 PM.

**Appointment of Temporary Chair**

Motion made by Mr. Miller, seconded by Mr. Bhaskar, and passed unanimously to appoint Mr. Martin as Temporary Chair.

**Appointment – Chair for 2026**

Mr. Martin called for nominations for the position of Chair of the Board of Supervisors for 2026. Motion made by Mr. Bhaskar, seconded by Dr. Gosse, to nominate and appoint Mr. Miller as Chairman for 2026. There were no other nominations. The motion passed with a vote of 7-0.

**Temporary Chair Relinquishes Gavel**

Mr. Martin relinquished the gavel to Mr. Miller as the elected Chair for 2026.

**Appointment – Vice Chair for 2026**

Mr. Miller called for nominations for the position of Vice Chair. Motion was made by Mr. Miller and seconded by Mr. van Mol to nominate and appoint Ms. Humble as Vice Chair. There were no other nominations. The motion passed with a vote of 7-0.

**Appointment – Solicitor Services**

Motion was made by Mr. Miller, seconded by Ms. Johnston-Pugh, and passed unanimously to appoint the firm of Gawthrop Greenwood PC as Township Solicitor, Planning Commission Solicitor, and Municipal Authority Solicitor for 2026.

**Appointment – Zoning Hearing Board Solicitor Services**

Motion was made by Mr. Miller, seconded by Dr. Gosse, and passed unanimously to appoint the firm of Unruh, Turner, Burke & Frees as Zoning Hearing Board Solicitor for 2026.

**Appointment – Plan Review and Inspection Services**

Motion was made by Mr. Miller, seconded by Mr. Brazunas, and passed unanimously to appoint Barry Isett & Associates for plan review and inspection services for 2026.

**Appointment – Auditors for 2025 Plans and statements**

Motion was made by Mr. Miller, seconded by Mr. van Mol, and passed unanimously to appoint Barbacane Thornton & Company as Auditors for the 2025 audit and financial statement issuance for the Township and Pension Plans.

**Appointment – Traffic Engineering Consultant**

Motion was made by Mr. Miller, seconded by Mr. Bhaskar, and passed unanimously to appoint Bowman Consulting Group (formerly MacMahon Associates) as Traffic Engineering Consultant for traffic study reviews and transportation projects for 2026.

**Appointment – Open Records Officer and Deputy Open Records Officer**

Motion was made by Mr. Miller, seconded by Mr. Bhaskar, and passed unanimously to appoint Gabrielle Ignarri as the Open Records Officer, Mr. Martin as the Deputy Open Records Officer, and Superintendent Beaty as the Deputy Open Records Officer for Police Matters for 2026.

**Resolution - Designating Providers of Emergency Services**

Motion made by Mr. Miller and was seconded by Mr. Bhaskar to adopt Resolution 2026-01 designating providers of emergency services as follows:

- Paoli, Berwyn, and Radnor Fire Companies to provide fire protection.
- Paoli, Berwyn, and Radnor Fire Companies to provide ambulance services.
- Berwyn ALS, Paoli ALS and Radnor ALS to provide Advanced Life Support services.
- Berwyn BLS, Paoli BLS and Radnor BLS will provide Basic Life Support services.
- Air Ambulance (helicopter) Services by PennStar2 or first available will provide air transport or helicopter transport services.
- Police Department of Tredyffrin Township to provide police protection; and
- Police Superintendent T. Michael Beaty is designated as Emergency Management Coordinator and Captain Tyler Moyer and Lieutenant Jim Slavin as Deputy Emergency Management Coordinators.

A roll call vote was taken: Mr. Brazunas – aye; Mr. van Mol – aye; Ms. Humble – aye; Dr. Gosse – aye; Mr. Bhaskar – aye; Ms. Johnston-Pugh – aye; and Mr. Miller – aye. The motion passed with a 7-0 vote.

**Resolution – Acceptance of Roads for Dedication**

Motion made by Mr. Miller and was seconded by Mr. Bhaskar to approve Resolution 2026-02 that the Board of Supervisors will accept roads for dedication as provided in the Subdivision and Land Development Ordinance from January 1<sup>st</sup> to September 21<sup>st</sup>.

A roll call vote was taken: Mr. Brazunas – aye; Mr. van Mol – aye; Ms. Humble – aye; Dr. Gosse – aye; Mr. Bhaskar – aye; Ms. Johnston-Pugh – aye; and Mr. Miller – aye. The motion passed with a 7-0 vote.

**Resolution – Check Issuing Authority**

Motion was made by Mr. Miller and was seconded by Mr. van Mol to adopt Resolution 2026-03 that the designated personnel of the Township, as provided in the Home Rule Charter and the Administrative Code, are hereby authorized to issue checks to cover the following wages and bills as budgeted without prior approval of the Board of Supervisors:

- Payroll;
- Personnel Benefits and Training Expenses;
- Debt Service (Principle and Interest);
- Equipment Rental;
- Operation, Maintenance and Repair of Township Property and Equipment Supplies;
- Lighting and Maintenance of Highways;
- Temporary investment and Transfers.

A roll call vote was taken: Mr. Brazunas – aye; Mr. van Mol – aye; Ms. Humble – aye; Dr. Gosse – aye; Mr. Bhaskar – aye; Ms. Johnston-Pugh – aye; and Mr. Miller – aye. The motion passed with a 7-0 vote.

### **Resolution – Professional Consulting Fees**

Motion made by Mr. Miller and was seconded by Dr. Gosse to adopt Resolution 2026-04 to approve fees for reasonable and necessary expenses charged by the following professional consultants for reviews or inspections for subdivisions or land developments shall be reimbursed by applicants consistent with the rates contained in their respective proposal letters for 2026 fees:

- Bowman for traffic-related review services and transportation projects;
- Brown & Caldwell for sanitary sewer engineering planning and design services, and sanitary sewer-related plan reviews and inspections;
- Gawthrop Greenwood, PC, for legal review services for Planning Commission, Municipal Authority, and Township;
- Jacobs for stormwater MS4/PRP permit/plan implementation engineering consultation and design services;
- Michael Baker for engineering consulting services for bridge inspections and projects;
- Princeton Hydro for stormwater planning and reviews services and stormwater projects;
- Remington & Vernick Engineers for planning and review services.
- Traffic Planning & Design Inc. for traffic review services.

A roll call vote was taken: Mr. Brazunas – aye; Mr. van Mol – aye; Ms. Humble – aye; Dr. Gosse – aye; Mr. Bhaskar – aye; Ms. Johnston-Pugh – aye; and Mr. Miller – aye. The motion passed with a 7-0 vote.

### **Resolution – 2026 Meeting Schedule**

Motion made by Mr. Miller and was seconded by Mr. Bhaskar to adopt Resolution 2026-05 setting the 2026 meeting schedule as follows unless otherwise advertised and as published on the website.

- Regular meetings of the Arts Commission the Fourth Thursday of each month, except November and December when the meetings are a week earlier, at 7 PM.
- Regular meetings of the Board of Supervisors – First and Third Monday of each month at 7 PM in January, October, November, December, and the third Monday of each month for the remaining months of the year.
- Regular meetings of the Environmental Advisory Council – Fourth Tuesday at 7 PM (no meeting in July or November; December meeting is on the first Tuesday in December).
- Regular meetings of the Historical Commission – Second Thursday at 7 PM (no meeting in December).
- Regular meetings of the Libraries’ Board of Trustees – Fourth Thursday of each month January through October; third Thursday in November (no meeting in December) at 7 PM.
- Regular meetings of the Municipal Authority – Third Wednesday of each quarter at 7 PM (starting in January).
- Regular meetings of the Park & Recreation Board – Second Wednesday of January, February, March, April, May, June, July, September, October and November at 7 PM.
- Regular meetings of the Pension Trustees – Second Wednesday of each quarter at 8 AM (starting in February).
- Regular meetings of the Planning Commission – Third Thursday of each month at 7 PM
- Regular meetings of the Traffic Committee – Third Wednesday of each quarter at 7:30 AM (starting in March).
- Regular meetings of the Zoning Hearing Board – Fourth Thursday of each month at 7 PM, except November and December

A roll call vote was taken: Mr. Brazunas – aye; Mr. van Mol – aye; Ms. Humble – aye; Dr. Gosse – aye; Mr. Bhaskar – aye; Ms. Johnston-Pugh – aye; and Mr. Miller – aye. The motion passed with a 7-0 vote.

### **Resolution – 2026 Township Fee Schedule**

Motion made by Mr. Miller and was seconded by Ms. Johnston-Pugh to adopt Resolution 2026-06 approving the 2026 Township fee schedule.

A roll call vote was taken: Mr. Brazunas – aye; Mr. van Mol – aye; Ms. Humble – aye; Dr. Gosse – aye; Mr. Bhaskar – aye; Ms. Johnston-Pugh – aye; and Mr. Miller – aye. The motion passed with a 7-0 vote.

### **Resolution – Signatory Authority**

Motion made by Mr. Miller and was seconded by Mr. Bhaskar to adopt Resolution 2026-07 appointing William Martin as Township Secretary and Patricia Hoffman as Assistant Township Secretary for signatory purposes in 2026.

A roll call vote was taken: Mr. Brazunas – aye; Mr. van Mol – aye; Ms. Humble – aye; Dr. Gosse – aye; Mr. Bhaskar – aye; Ms. Johnston-Pugh – aye; and Mr. Miller – aye. The motion passed with a 7-0 vote.

**Resolution – Boards, Ad-hoc Committees, Advisory Boards and Task Forces**

Motion made by Mr. Miller and was seconded by Mr. van Mol to adopt Resolution 2026-08 confirming and ratifying established committees of the Board, ad hoc committees, advisory boards, and task forces.

A roll call vote was taken: Mr. Brazunas – aye; Mr. van Mol – aye; Ms. Humble – aye; Dr. Gosse – aye; Mr. Bhaskar – aye; Ms. Johnston-Pugh – aye; and Mr. Miller – aye. The motion passed with a 7-0 vote.

**Announcements**

- In observance of Martin Luther King Jr. Day, Township offices will be closed Monday, January 19.
- The next meeting of the Board of Supervisors is scheduled for Monday, January 26, due to the holiday.
- The Historical Commission will be hosting a series of monthly public meetings beginning on the third Tuesday of each month, January through April, at 7 PM in Keene Hall for residents and stakeholders to learn more about the Historic Resource Overlay District Ordinance, receive updates, ask questions, and share feedback. There will be a project website set up later this month.

**Adjournment**

The Organization Meeting was adjourned at 7:16 PM.

Respectfully submitted,

Patricia Hoffman  
Recording Secretary