



Tredyffrin Township Parks & Recreation Pavilion Rental Rules and Guidelines

General:

- All park facility rental reservations are to be made through the Parks & Recreation Coordinator.
- All Township parks, facilities & amenities are open to the public on a 1st come, 1st serve basis.
- Permits are required for all for-profit businesses and gatherings of over 15 people.
- A date or facility may not be held without a signed copy of the Township's Request for Field/Facility Permit. ([Field/Facility Rental Permit](#))
- Applications can be emailed to parkandrec@tredyffrin.org or mailed to Tredyffrin Township, 1100 DuPortail Road, Berwyn, PA 19312.
- Except for small family gatherings, a Certificate of Insurance listing Tredyffrin Township as additionally insured is required for rentals.
- Payment for rental permits can be made by cash or check made payable to Tredyffrin Township. Credit card payments are not accepted.
- Rental fees are available on the Fee Schedule. ([Township Fee Schedule](#))
- A copy of the rental permit should be in your possession during the event and should be presented if another group is using the rental during your permitted time.

Limitations:

- All park rules must be followed according to Township Ordinance.
- The use of alcohol, tobacco and controlled substances are not permitted in the parks.
- Parking is only permitted in designated parking spaces.
- No driving on the grass or on paths, permission to drive on the path must be obtained from Township Parks & Recreation Coordinator.
- All rental tents and inflatables require a Zoning Permit from the Building Department. Personal tents are permitted and must always be weighted.
- Music or PA Systems are permitted between 8:00 AM – 9:00 PM.
- Pets are permitted but must remain on a leash and all waste is to be picked up.
- You are permitted to bring your own grill to the parks. The grills may not be set up under any pavilion or near anything that could catch on fire. If you are using charcoal, the coals are to be taken with you and not disposed in the trash cans.
- Decorations are to be hung with painters' tape, no staples, nails, or tacks. All decorations are to be removed at the conclusion of your event and disposed of.
- Pavilion must be cleaned of any debris at the conclusion of the event.

Emergencies:

- In the event of an emergency, contact 911; for non-emergencies call 610-647-1440.