



TREDYFFRIN-EASTTOWN FIRE COMMISSION (TEFC)



FIRE COMMISSION AGENDA

Wednesday, August 19, 2026 – 3:00 PM
Easttown Township Administration Building

TEFC Board Members: Eamon Brazunas, Chair, Tredyffrin Township Supervisor, Michael Wacey, Vice Chair, Easttown Township Supervisor, Julie Gosse, Tredyffrin Township Supervisor, Susan LeBoutillier, Easttown Township Supervisor, and David Miller, Tredyffrin Township Supervisor

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes

A. Motion to approve the minutes of July 15, 2026, public meeting (**Attachment A**)

4. Public Comment on Agenda Items

5. TEFC Board Business

B. Staff will review the Preliminary 2027 Operating and Capital Budget requests submitted by the volunteer fire companies

6. General Public Comment

C. Speakers may comment on items which may come before the TEFC for consideration at a future meeting. Speakers may present once during the comment period.

7. New Matters

D. TEFC Board Members

8. Next Meeting

E. Wednesday, September 16th at 3:00 PM (Tredyffrin Township Building)

9. Adjourn Public Meeting

TREDYFFRIN-EASTTOWN FIRE COMMISSION (Attachment A)

REGULAR MEETING MINUTES

July 15, 2026, 3:00 PM

A public meeting of the Tredyffrin-Easttown Fire Commission was held on the above date at the Tredyffrin Township Building. Commission members present included Chair Eamon Brazunas, Vice Chair Michael Wacey, David Miller (via Zoom), and Susan LeBoutillier. Also in attendance were TEFC Solicitor Andy Rongus; from Tredyffrin Township Dean Dortone, Joseph DiRocco, Darin Fitzgerald, and William Martin; and from Easttown Township Don Curley.

1. CALL TO ORDER

The Chair called the meeting to order at 3:04 PM.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

Mr. Miller made a motion to approve the minutes; Mr. Wacey seconded the motion. The Chair called for public comment; there was none. The motion passed unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS

The Chair called for public comment; there was none.

5. TEFC BOARD BUSINESS

Mr. Wacey made a motion to table consideration to approve additional appropriate to Paoli Fire Company for new ESO Fire Incident Reporting Software; Mr. Miller seconded the motion. The Chair called for public comment. Mr. Dortone noted that the software was recently implemented and brings Paoli Fire Company consistent with Berwyn and Radnor Fire Companies. Mr. Miller asked for and received clarification regarding the amount requested and the new request that will be considered as part of the 2027 budget. PFC Deputy Chief Robie added that they were requesting reimbursement at this time for what was paid in 2026.

The motion to table consideration passed unanimously.

6. TEFC STAFF UPDATES

- Update on BFC Engine 2-3 (2009 Pierce Arrow XT Pumper) mechanical maintenance – experienced engine failure that would cost \$42,000 to repair. The work is underway and funding sources are being sought. Ms. LeBoutillier asked for and received information regarding the expected lifetime of this apparatus, which is about 15-20 years.
- Update on TEFC recruitment for the Fire Chief and EMS position – the interviewing process is ongoing. The second round of interviews is scheduled for July 22, and final interviews are scheduled for August 11. Mr. Wacey confirmed

that the final interviews will be conducted during a Board Executive Session.

- Update on 2027 budget planning – the fire companies are submitting their 2027 budget requests for operations and capital purchases. The August TEFC meeting will include a budget information session. The preliminary budget will be drafted by September 1, and the proposed final budget will be drafted by November 15. Mr. Brazunas confirmed that fire company staff are providing the information that is needed.
- Update on FEMA SAFER grant submission and TEFC Letter of Support – the grant application was submitted and a letter of support was provided.
- Information was provided for Knox Rapid Access Systems that provide fire companies with rapid access to secure buildings or areas during emergencies, providing better security, a better audit trail, and easier access for responders in the field. The next steps include laying out a plan and schedule.

7. GENERAL PUBLIC COMMENT

Jessica Baker from Paoli Fire Company asked and received a response regarding approved minutes on the websites for the Townships.

8. NEW MATTERS

- Mr. Brazunas made a motion to authorize Zoom links for the TEFC meetings; Mr. Wacey seconded the motion. The Chair called for public comment; there was none. The motion passed unanimously.
- A TEFC subcommittee is working on the consolidation of Standard Operating Guidelines (SOG) and is in the process of analyzing historical response data.
- The TEFC wished to acknowledge the primary response from Paoli Fire Company to a significant incident on Route 202 when a milk truck overturned supported by Darin Fitzgerald and Tredyffrin Public Works, keeping the flow from getting into Valley Creek

9. NEXT MEETING

The next meeting is scheduled for August 19th at 3:00 PM at the Easttown Township Building.

10. ADJOURN PUBLIC MEETING

The regular meeting was adjourned at 3:24 PM.

Respectfully submitted,

Patricia Hoffman

Executive Assistant, Tredyffrin Township