



TREDYFFRIN-EASTTOWN FIRE COMMISSION (TEFC)



FIRE COMMISSION AGENDA

Wednesday, July 15, 2026 – 3:00 PM
Tredyffrin Township Administration Building

TEFC Board Members: Eamon Brazunas, Chair, Tredyffrin Township Supervisor, Michael Wacey, Vice Chair, Easttown Township Supervisor, Julie Gosse, Tredyffrin Township Supervisor, Susan LeBoutillier, Easttown Township Supervisor, and David Miller, Tredyffrin Township Supervisor

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes

- A. Motion to approve the minutes of June 17, 2026, public meeting (**Attachment A**)

4. Public Comment on Agenda Items

5. TEFC Board Business

- A. Motion to approve additional appropriation to Paoli Fire Company for new ESO Fire Incident Reporting Software (**Attachment B**)

6. TEFC Staff Updates

- B. Update on Berwyn Fire Co. Engine 2-3 (2009 Pierce Arrow XT Pumper) mechanical maintenance
- C. Update on Tredyffrin-Easttown Fire Department recruitment for the Fire Chief and Emergency Medical Services position
- D. Update on 2027 Budget planning
- E. Update on FEMA Staffing for Adequate Fire and Emergency Response (SAFER) grant submission and TEFC letter of support (**Attachment C**)

- F. Discuss Knox Rapid Access System – approved proprietary system that provides fire companies with rapid access to secured buildings or areas during emergencies

7. General Public Comment

- E. Speakers may comment on items which may come before the TEFC for consideration at a future meeting. Speakers may present once during the comment period.

8. New Matters

- E. TEFC Board Members

9. Next Meeting

- F. Wednesday, August 19th at 3:00 PM (Easttown Township Building)

10. Adjourn Public Meeting

TREDYFFRIN-EASTTOWN FIRE COMMISSION (Attachment A)

REGULAR MEETING MINUTES

June 17, 2026, 3:00 PM

Present: Commissioners Eamon Brazunas (Chair), Michael Wacey (Vice Chair), Julie Gosse and David Miller; with Andy Rongus (Solicitor), Don Curley (Township Manager) and Jon Ewald (Assistant Manager) from Easttown Township, and Bill Martin (Township Manager) and Dean Dortone (Chief Operating Officer) from Tredyffrin Township.

1. CALL TO ORDER

The Chair called the meeting to order at 3:00 PM.

2. PLEDGE OF ALLEGIANCE

The Chair led the assembly in the Pledge.

3. APPROVAL OF MINUTES

A. Michael Wacey made a motion to approve the minutes from the May 20, 2026 meeting. Julie Gosse seconded the motion. The Chair called for public comment; there was none. The motion carried 4 to 0.

4. PUBLIC COMMENT ON AGENDA ITEMS

The Chair called for public comment. Mike Baskin commented on tax credits for first responders and reimbursement for EMS.

5. TEFC BOARD BUSINESS

B. Community Risk Assessment (CRA)/Standards of Cover (SOC) – Mr. Brazunas reported on CRAs and SOC's.

C. [ESO](#) Reporting Software – Mr. Brazunas reported on PFC's transition to ESO reporting software.

D. Mr. Miller made a motion to approve a letter of support for BFC's 2025 SAFER Grant Application. Ms. Gosse seconded it. The Chair called for public comment; there was none. The motion carried 4 to 0.

6. NEW MATTERS

E. TEFC Board Members – No action was taken.

7. NEXT MEETING

The Chair announced that the TEFC met in executive session on the following dates: Tuesday, June 9, 2026, to discuss personnel matters and Wednesday, June 17, 2026, to discuss personnel matters. The next meeting is scheduled for Wednesday, July 15th at 3:00 PM in Keene Hall, Tredyffrin Township Building.

8. ADJOURN PUBLIC MEETING

The meeting was adjourned at 3:45 PM.

TREDYFFRIN-EASTTOWN FIRE COMMISSION

(Attachment B)



Tredyffrin-Easttown Fire Commission

Eamon Brazunas, Chair
Michael Wacey, Vice Chair
Julie Gosse, Supervisor
Susan LeBoutillier, Supervisor
David Miller, Supervisor

Township Managers

Donald Curley
Easttown Township

William F. Martin,
Tredyffrin Township

Fire Commission Solicitor

Siana Law

DATE: July 15, 2026

TO: Tredyffrin-Easttown Fire Commission (TEFC)

FROM: Dean J. Dortone, Chief Operating Officer

SUBJECT: ESO Software Funding and Implementation for Paoli Fire Company

Background

This memo provides an update on the funding, procurement, and implementation of ESO Software for Paoli Fire Company, based on recent documentation and finalized agreements. The ESO suite will enhance fire personnel management, incident reporting, asset tracking, and operational analytics. The TEFC working group has been working on aligning Berwyn, Paoli and Radnor fire departments on the same reporting platform. The proposed ESO implementation would migrate Paoli from the existing state provided system (Emergency Networking).

Key Updates

1. Procurement & Agreement

- The ESO Software quote was finalized on June 4, 2026, and signed by Andrea Testa, Administrative Director.
- The subscription term begins 15 calendar days after the effective date, with all fees invoiced on or about the effective date. Recurring fees are due annually on the subscription anniversary and include an 8.75% annual increase.

- The agreement incorporates ESO's standard terms and HIPAA business associate agreement, accessible at <https://www.eso.com/legal-terms/>.

2. Financial Overview

- **Annual Recurring Fees:** \$4,512
- **One-Time Fees:** \$1,313
- **Total Fees:** \$5,825
- All fees are payable by Paoli Fire Company, with billing contacts and payment terms established.
- Overall costs proposed to be prorated among TEFC and Willistown.

3. Software Modules & Services Included in the Project

- **Fire Personnel Management:** Tracks training, certifications, credentials, and immunization records.
- **Fire Incidents CAD Integration:** Enables integration of CAD data into the FIRE application; ongoing maintenance included.
- **ESO Fire Incidents:** Supports federal NFIRS data reporting, software updates, and upgrades.
- **ESO Activities:** Application for tracking non-response activities, including operations, community risk reduction, and daily logs.
- **Fire Data API:** Provides access to account data within the ESO Fire RMS suite.
- **Asset Management/Checklists:** Web-based apparatus checklist for Fire and EMS, with online training included.
- **NFIRS Data Import:** Data migration from previous RMS platform.
- **Setup & Online Training:** One-time sessions for both Fire and Checklist modules.

4. Implementation Timeline

- Project will commence in July 2026.
- Initial software term ends March 30, 2027.
- Training and setup sessions are scheduled as part of the onboarding process.
- Data migration and integration tasks will commence following the subscription start date.

Next Steps

- Confirm payment processing and onboarding schedule with ESO.
- Coordinate training sessions for fire personnel and administrative staff.
- Monitor implementation progress and report any issues to the TEFC Working Group and TEFC.

TREDYFFRIN-EASTTOWN FIRE COMMISSION

(Attachment C)



Tredyffrin-Easttown Fire Commission

Eamon Brazunas, Chair
Michael Wacey, Vice Chair
Julie Gosse, Supervisor
Susan LeBoutillier, Supervisor
David Miller, Supervisor

Township Managers

Donald Curley
Easttown Township

William F. Martin,
Tredyffrin Township

Fire Commission Solicitor

Siana Law

June 26, 2026

Pamela Williams DHS-FEMA-GPD
Assistant Administrator for Grant Programs
400 C Street S.W., 3N
Washington, D.C. 20472-3635

RE: Berwyn Fire Company, Pennsylvania (EMW-2025-FF-00515)

Dear Ms. Williams:

The Tredyffrin-Easttown Fire Commission is pleased to provide this formal letter of support on behalf of the Berwyn Fire Company (BFC) for its recently submitted application to the 2025 Staffing for Adequate Fire and Emergency Response (SAFER) grant program.

Berwyn Fire Company is a combination fire department located in Chester County, Pennsylvania, serving Tredyffrin and Easttown Townships. In addition to its primary service area, BFC provides automatic mutual aid to several surrounding jurisdictions in Chester, Montgomery, and Delaware Counties, collectively assisting a population exceeding 125,000 residents. This regional role makes BFC a critical component of the area's emergency response network.

BFC's career firefighters/EMTs are increasingly dedicated to Emergency Medical Services (EMS) operations, and the department continues to experience a rise in simultaneous fire and EMS incidents. These concurrent calls place significant strain on staffing levels and can challenge the department's ability to ensure timely and effective fire response. Funding through the SAFER program would enable

BFC to expand its career staffing and maintain the level of service required to protect the communities it serves.

We respectfully request consideration of Berwyn Fire Company's application. Thank you for your attention to this important public safety matter. Please direct any acknowledgement to William F. Martin, Township Manager, at wmartin@tredyffrin.gov.

Sincerely yours,

Eamon Brazunas
Board Chair
Tredyffrin-Easttown Fire Commission

cc: William Martin, Tredyffrin Township Manager
Donald Curley, Easttown Township Manager
Dean Dortone, Tredyffrin Township Chief Operating Officer